

**TOWN OF SANGERVILLE
SPECIAL SELECT BOARD
MEETING MINUTES
Beginning @ 11:00AM
Saturday, July 20, 2024
Immediately Following the Special Town Meeting**

Open Meeting: Chair called meeting to order at 11:07am, followed by the Pledge of Allegiance.

- A.** Selectpersons Present: Jeff Peters (Chair), Mike Gould, Josh Tracy
- B.** Employees Present: Michelle Nichols, Matt Blockler
- C.** Public Present: Cynthia and Toby Hall

Item 1: Elect the Chair of the Board of Assessors – Selectperson Peters made a motion to elect a chair, and Selectperson Tracy 2nd. Motion and Seconded to nominate Josh Tracy as chair. No vote. Motion and Seconded to nominate Michael Gould as chair. No vote. Motion and Seconded to nominate Jeff Peters as Chair. All in favor. Jeff Peters was elected as chair of the Selectboard.

Item 2: Open Session: Limited to 2 Minutes-Extension per Chair – Toby Hall wanted to bring up concerns about the upcoming work sessions. He is glad to see us getting the training.

Item 3: Discussion or dates and times of meetings – Chair Peters made a motion to open discussion. He feels that the board meeting times should be changed to allow for more residents to attend if they so wish. Selectperson Gould and Selectperson Tracy like that idea. Chair Peters made a motion to vote for the first and third Wednesdays at 6pm for the select board meetings at the Sangerville Fire Station, Selectperson Gould, 2nd. All in favor. Chair Peters wanted to add that they have several special select board meetings coming up, and would like to use the opposing Wednesdays at 6pm for those meetings. Chair Peters made a motion to vote on scheduling the special select board meetings on the opposing Wednesdays at 6pm, three votes for, all in favor.

Item 4: Sign the Commitment Books for 2024 taxation – Chair Peters made a motion to open for discussion. The previous selectman left without signing the book, so now we had to stop tax collection until we get the book signed. Chair Peters made a motion for the new select board members to sign the commitment book, Selectperson Tracy, 2nd. All in favor. The selectboard also needed to sign a form that goes to the state for exemptions, and that’s where the town gets its reimbursements.

Item 5: Discuss the Recommitment of Taxes for 2024 – Chair Peters made a motion to open for discussion. The commitment books was signed under Jeff Libby originally when he was still the town manager. When we get a new town manager, we’ll need to recommit the taxes to the new town manager. We need a recommitment to start collecting taxes, now. We have to match what we have collected until the time of Jeff Libby’s leaving. Chair Peters made a motion to sign the recommitment, Selectperson Tracy, 2nd.

Item 6: Sign Abatement Forms – Chair Peters made a motion to open for discussion. Chair Peters asked Michelle for some clarification on the abatements. This year the town was

reassessed, and a lot of people were unhappy with the increase in their taxes. They filed abatement forms, and met with Josh. The abatements are showing that their properties decreased in value. The board needs to approve the abatements. The money from the abatements will be taken out of the overlay. Right now, there are only \$669 worth of abatements, and we have \$32,000 allotted for abatements. Chair Peters made a motion to sign the abatements, Selectperson Tracy 2nd. All in favor. Residents have 185 days to file abatements, which brings us to December.

Item: 7: To review Treasurer Warrants

Payroll Warrants: #40, #41, #43, #44, #45, #46

Chair Peters made a motion to approve the warrants, Selectperson Tracy, 2nd. All in favor. There was discussion about changing policies, so if we do end up with just one board member again, they can be given authority to sign off on payroll and bills. Jeff Peters made a motion to close the discussion on the payroll warrants, Selectperson Tracy, 2nd. All in favor.

Accounts Payable Warrants: #42, #47,

Accounts #42 and #47 were signed.

Item 8: To sign the minutes of the last board meeting.- Chair Peters signed the meeting minutes from the last select board meeting that the previous two board members were a part of.

Item 9: Appoint Planning Board Member – Chair Peters made a motion to open discussion.

Brydie Armstrong expressed interest in joining the planning board. Chair Peters made a motion to appoint Brydie Armstrong as the new planning board member. Selectperson Tracy, 2nd. All in favor.

Item 10: Set a date for a work session – Chair Peters made a motion to open discussion, Selectperson Tracy, 2nd. All in favor. Chair Peters asked for clarification on what the work session is for. Michelle suggested that they use these work sessions to help bring Selectpersons Tracy and Gould up to speed. Chair Peters suggested that work sessions be held on the alternating Wednesdays of selectboard meetings. They talked about putting up the job posting for the town manager again on the MMA website and in the local newspaper. They would like to add a list of qualifications that are required for those applying to make it clear what the job entails. The board collectively agreed to start utilizing the town’s social media page again. The board set a work session date for Wednesday July 24th at 6pm at the Sangerville Fire Station.

Item 11: Update on Classes for the staff –

#1 Municipal Law Class July 23rd is a Webinar -Office Closed on Tuesday the 23rd
Opened on Wednesday the 24th (Sam, Michelle and Jeff Peters signed up)

#2 Maine State Tax Symposium—Webinar Wednesday September 18th from 8:00 am to 4:00 pm. Michelle Would like to take this class it is a non-refundable \$10.00

#3 “ I have the job-What now? (See attached flyer)
MMTCTA class in Augusta July 25th from 9:00 to 3:30 pm

#4 Understanding the Freedom of Access Act
Thursday August 22, 2024 from 4:30 to 6:00

Webinar Cost \$40.00 each member
Michelle Needs this class -All new board members should have this class also.

Item 12: Executive Session for Personnel Discussion 1-MRSA Subsection 405-6A
Chair Peters made a motion to go into Executive Session for Personnel 1-MRSA Subsection 405-6A at 12:22pm. Chair Peters made a motion to leave Executive Session at 1:46pm. Action taken. This past week the town received a gift from Duvaltech, courtesy of Dale Gray, up to date computer systems for the office. The board said thank you.

Adjourn: Chair Peters made a motion to adjourn at 2:00pm, Selectperson Tracy, 2nd. All in favor.

(Agenda subject to change without notice)

The Next Board Meeting will be held on : TBA

Jefferey Peters

Michael Gould

Joshua Tracy