

**TOWN OF SANGERVILLE  
SELECT BOARD  
MEETING MINUTES  
Beginning @ 4:00pm  
Wednesday, October 25 , 2023**

**Item 1. Open Meeting: Chair called meeting to order at 4:00 pm, followed by the Pledge of Allegiance.**

- A. Selectpersons Present: Mike Wark (Chair), and Dale Gray**
- B. Employees Present: Patrick Lewis, Michelle Nichols**
- C. Public Present: Rick Pellerin from Water District, Matt Blockler, Melissa Getchell, Diana Bowley, Patrick O’Neil, Tom Warren, Wilson Nuite, Bruce McNaughton, and Kody from Sanitary District**

**Public Hearing**

Chair Wark called for a recess at 4:01pm for a public hearing involving the Guilford/Sangerville Water and Sewer District merger, Selectperson Cabot, 2<sup>nd</sup>. They want to combine the two districts into one to save on costs. They have would like residents of Guilford and Sangerville to vote on whether they want to combine them or not. They have already garnered approval from the state Legislature. The Water District can place a lien on someone’s property if a certain number of bills have gone unpaid. Sewer can charge a quarterly fee for disconnecting service, but water cannot. Chair Wark made a motion to go back into session at 4:04pm, Selectperson Cabot 2<sup>nd</sup>.

**Item 2. Approval of Minutes:**

- A. Special Select Board Meeting: 10/04/2023**

Selectperson Gray made a motion to approve A, Selectperson Gray 2<sup>nd</sup>, all approved.

**Item 3. Review of the Treasurer’s Warrants:**

- A. Payroll – #92, #93, #94**
- B. Accounts Payable - #87, #88, #89, #90, #91**

Selectperson Cabot made a motion to approve a and b as read, Selectperson Gray 2<sup>nd</sup>, all approved.

**Item 4. Open Session: Limited to 2 Minutes – Extension per Chair:**

**Item 5. Old Business:**

- A. Town Hall Building** – Another workshop was held, modulars were brought up.
- B. New Town Hall** – modular buildings as an office were discussed.
- C. Workshop (Next meeting 6 NOV @ 6pm)** Need more definitive direction.
- D. Congressionally Designated Funds** – Need general consensus from the town to go forward with getting “free money”. More information is being put together for a special workshop for the town where the committee will present their findings.
- E. Local Letters of support-** The town manager needs letters of support. The broader the spectrum for the letters of support, the better.
- F. Fire Dept**
  - a. Non-Residence Billing** – The town manager is preparing a policy that will allow the fire department to bill non residence out of state companies when they have an accident in Sangerville that the fire department responds to.

**Item 6. New Business:**

- A. Foreclosures** – Foreclosed on six properties on October 13, 2023. There are a few who want to pay it off. Town manager recommends that they are allowed to pay, so the town doesn’t have to go forward with the foreclosures.
- B. Public Land Access** – It’s going to take a long time to sort out this situation with the public land. The town manager has been looking through old records, and deeds searching for anything about a right of way access on this piece of property. It’s a question of whether the right of way dissolved when the road was discontinued as a town road. Patrick is welcome to anyone who would like to join him in researching the

issue. This will be a legal issue that needs to go through a court system, and the town needs to decide if it wants to fork out thousands of dollars for an attorney and a legal battle.

- C. **Check Bounce Policy-** Michelle discovered that the policy for bounced check fees was over 20 years out of date. The town manager has brought it to the select board to see about updating the policy. Selectperson Gray made a motion to approve updating the cash fee of the check bounce policy from \$15 to \$30, Chair Wark, 2<sup>nd</sup>. All in favor.
- D. **Town Clerk (Interim)** –5 applicants have submitted their resumes for the town clerk position.
- E. **Fire Hall Use** – Historical Society will host a dinner on October 30<sup>th</sup> at the Fire Department.
- F. **Cemetery Deed:** Selectperson Cabot made a motion to sell lot 44 plot B in Frenchs Mill Cemetery, Selectperson Gray, 2<sup>nd</sup>. All in favor

**Item 7. Town Manager Report:**

- A. **Public Docks** – Patrick and Scott Reynolds removed the docks.
- B. **Parks Committee – Veterans Park** – The Parks committee met last week. Planning board has to approve new road down to the dock. Patrick and one of the contractors are doing an estimate on what it will take to add the new road. They’d like to separate the sports and boat areas. Patrick would like to have the beach cleaned up, so people can actually use it.
- C. **Financial Audit** – The town manager requested a financial audit. The select board suggested that he reach out to the auditor to see what the difference is between that and an end of the year budget.
- D. Town Manager requested that the office opened on Wednesday November 8<sup>th</sup>, and close the office on Thursday November 9<sup>th</sup>, so the clerks could do training.

**Item 8: Road Commissioner Report:**

- A. **Prioritization of work** – Contractors were trench paving, and finishing Silvers Mills.
- B. **Gravel Road(s)** – Contractor and Patrick road around and found at least four more roads that need to be graded.
- C. **Projected Work** – Started to make a list of road tasks that will need to be done next years.
- D. Chair Wark was contacted by a reporter of the Wall Street Journal regarding the former clerk. Chair Wark didn’t respond, and select board agrees with his choice.

**Adjourn.** Chair made a motion to go into executive session for a personnel matter at 5:00pm, selectperson Cabot 2<sup>nd</sup>, all in favor.

**THE NEXT MEETING IS November 8, 2023 at the Fire Station (*Agenda subject to change without notice*)**

Respectfully submitted,

Town Manager

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Michael Wark

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Dale Gray

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Joanne Cabot