

**TOWN OF SANGERVILLE
BOARD OF SELECTMEN
MEETING MINUTES
Beginning @ 5:00PM
Wednesday, May 20, 2020**

Item 1. Open Meeting: Chairman Wark called meeting to order at 5:05 PM, followed by the Pledge of Allegiance.

- a. **Selectmen Present:** Mike Wark, Jody Cabot, Dale Gray
- b. **Employees Present:** Brydie Armstrong
- c. **Residents Present:** None

Item 2: Approval of Minutes:

- A. **May 6, 2020 Select Board Meeting**
- B. **2019 Annual Town Meeting Minutes**

Selectman Cabot made a motion and Selectman Gray 2nd to table A and approve B. All in favor.

Item 3. Review of the Treasurer's Warrants:

- A. **Payroll # 35, # 36**
- B. **Accounts Payable # 37**

Selectman Gray made a motion and Selectman Cabot 2nd to approve A & B as read. All in favor.

Item 4. People will not be invited to speak during the Board of Selectmen's meeting due to the COVID-19 pandemic. Anyone wishing to address the board should send an email or letter to the Town Manager. We will go back to having an "Open Session" during the next phase of the governor's plan for reopening the state.

Item 5. Old Business

A. Budgetary Issues Due to the Pandemic- The Town Manager is keeping a close eye on our excise tax figures and our state revenue sharing. At this point in time, our revenue sharing is up. The state numbers for June will give us a better idea of the State's finances for this year.

B. Tax Commitment- The Board discussed the ramifications of COVID 19 on the commitment process and speculated that next year is going to be the year that we really see the effects of the pandemic.

C. Cemetery Policy-The Town Manager is still working on an ordinance to take to town meeting. The Town Manager revamped our cemetery deed and sent it to legal for approval. There are still some issues to iron out.

Item 6. New Business

A. Cemetery Deed for Sharilee Richards in Village Cemetery

Selectman Cabot made a motion and Chairman Wark 2nd to grant the Cemetery Deed for Sharilee Richards. All in favor

Item 7. Town Manager Report- The tax liens went out in a timely fashion. Someone has been doing donuts in the Knowlton Mills Cemetery. This happens annually. It has been impossible to catch the culprits.

Item 8. Road Commissioner Report

A. Spring Issues: Trees and Docks- Docks are in. Some brush work has been done.

B. Gravel Roads- Road Commissioner is expecting a list on where to start. The biggest project is the Line Rd. No recent Road Committee meetings due to COVID 19, therefore waiting on direction. Knowlton Mills needs to be graded. A culvert on Flanders Hills needs to be fixed as the tar has come up. There is a wet spot on Flanders Hill and Townhouse. Some ditching on the West Rd. needs to be done. Anderson Rd, Grant Rd, Jackman Corner Rd all have small spots to be fixed.

C. Paving- McPhetres planning to be done this coming week. East Sangerville there are some spots to haul in about 300 yards worth of gravel. Roundy's is contracting out the reclaim portion of the East Sangerville Rd. project.

Item 9. Correspondence- None

Item 10. Request for Additional Agenda Items.- Several people have expressed interest in the Town's paving saw in the past. The Town Manager will approach the G/S District about purchasing the saw, as they were willing to buy it and still let the Town borrow it if needed. Hopefully, the Board can vote on this topic at the next meeting.

Item 11. Selectmen Concerns: Chairman Wark has been contacted by Gordon Construction about a layout for a new Town Office building. A project manager is available to look at the current Town Hall building and assess what the Town's future needs in a building might be. The Town Manager will make contact with the person from Gordon Construction and set up a Workshop meeting. The Select Board would set up a committee to provide input but doesn't believe that is possible with the pandemic. The Town needs to look at different sites and different building configurations and will need several proposals.

Selectman Gray informed the rest of the Board that Guilford has their winter sand pile put up.

Item 12. Executive Session. MRSA 1 §405A Annual evaluation of the Town Manager

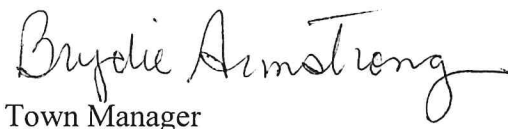
Selectman Cabot made a motion and Selectman Gray 2nd to go into Executive Session under MRSA 1 §405A for the annual evaluation of the Town Manager. All in Favor

Chairman Wark made a motion and Selectman Gray 2nd to come out of executive session at 7:20 p.m.

Selectman Cabot made a motion and Selectman Gray 2nd to renew our Town Manager, Brydie Armstrong, and to increase her salary by 2%, effective immediately. All in favor.

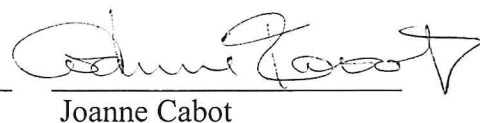
Adjourn. Chairman Wark made a motion and Selectman Cabot second to adjourn at 7:22 p.m. All in favor.

Respectfully submitted,


Town Manager

Michael Wark


Dale Gray


Joanne Cabot