

**TOWN OF SANGERVILLE  
BOARD OF SELECTMEN  
MEETING MINUTES  
Beginning @ 5:00 p.m.  
July 12, 2017**

**Item 1. Open Meeting:** Chairman Mike Wark called meeting to order at 5:02 PM, followed by the Pledge of Allegiance.

- a. **Selectmen Present:** Mike Wark, Jody Cabot, Dale Gray
- b. **Employees Present:** Lois Jones
- c. **Residents Present:** Terri Wark, Gerry Kazmiekczak, Jason Higgins, Richard Cabot

**Item 2. Approval of Minutes:**

- A. **July 5, 2017 & Workshop of July 6, 2017.** Selectman Gray made a motion and Selectman Cabot seconded to approve the July 5, 2017 minutes. All in favor. Selectman Cabot made a motion and Chairman Wark 2<sup>nd</sup> to approve the July 6, 2017 workshop minutes. Two in favor. Selectman Gray abstained due to his absence at the meeting.

**Item 3. Review of the Treasurer's Warrants:**

- A. **Payroll #s 114, 116.**
- B. **Accounts Payable #s 115, 117.**  
Selectman Gray made a motion and Selectman Cabot seconded to approve all warrants. All in favor.

**Item 4. Open Session: Limited to 2 Minutes – Extension per Chairman.** None.

**Item 5: Selectmen Concerns:**

- A. **Mike Wark.** None.
- B. **Jody Cabot.** None.
- C. **Dale Gray.** Alerted the Board that there will be an ATV meeting beginning at 6:30PM.

**Item 6. Committee Reports:**

- A. **Rec/Parks Committee.** Jason Higgins was present and brought the July 7<sup>th</sup> Rec Committee minutes and spreadsheet of proposed expenditures and amount of donations. He informed the Board that they would like Brian Smith in Dover to build the gazebo, with the Town/Rec purchasing materials. Jason asked to have two other articles added to the warrant for the Special Town Meeting.
- B. **Road Commissioner – Grange Road.** Discussion of the grading of the road. It was not done completely, missing from Easler Road to Silver's Mills Road, approximately 500 feet. It is in need of a minimum of 6 inches of gravel, as well as the Easler Road from Silver's Mills to the Grange Road intersection.  
It was brought to the Board's and Road Commissioner's attention that there is already a culvert near the Spaulding residence on French's Mills Road. It needs cleaning, shoulder work, and a berm to divert the flow of water into the culvert.

**Item 7. New Business:**

- A. **Personnel Policy.** Town Manager pointed out the following points for discussion in the future: On page 3-full time vs. part time; need to define full time and clarify hours. Also on page 4, it is stated that 32 hours is a regular work week. On page 7- salaried exempt employees are not given designated sick days whereas hourly non-exempt employees are given one day a month. On page 8 – not paying out for vacation time, and not allowing any to be carried. On page 11 – jury duty pay and possibly adding a personal day or two. On page 13 – health insurance coverage and IPP- should we keep 80% or change to a dollar value and add other plan choices? Retirement is offered at 3% - should we state it in the policy? No other discussion.
- B. **Abatements.** Selectman Gray made a motion and Chairman Wark to approve all three years of the abatements, due to the fact the garage did not belong to the landowner. All in favor.
- C. **Special Town Meeting.** There was discussion of the proposed articles for the Special Town Meeting. Selectman Cabot made a motion and Selectman Gray 2<sup>nd</sup> to approve the date and time for the Special Town Meeting, with the warrant articles being reviewed by MMA. All in favor.

**Item 8. Old Business:**

- A. **Paving Projects.** Discussion was if we remove the pavement from Silver’s Mills Road, approximately 400 feet, where do we/contractor dump it. Proposed finishing the French’s Mills Road paving this year. There are culverts on both roads that need replacing or repairing. Those are the goals for this year.
- B. **Gray Road - Discontinue/Abandon Road.** Manager informed the Board that Becky Seel at MMA Legal has asked for a photo of the road in question, with markings, and a narrative, and will guide us through the next phase/steps of discontinuance or abandonment. Chairman Wark will work with Manager to accomplish this task.

**Item 9. Correspondence.** None.

**Item 10. Request for Additional Agenda Items.**

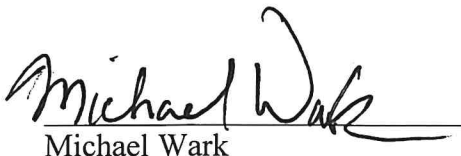
- A. **Commitment.** Selectman Gray made a motion and Selectman Cabot 2<sup>nd</sup> to approve the 2017 Tax Commitment. All in favor.

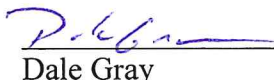
**Item 11. Executive Session.** None.

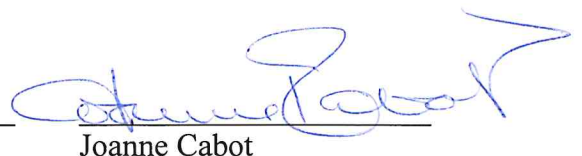
**Item 12: Adjourn.** Chairman Wark made a motion and Selectman Cabot 2<sup>nd</sup> to adjourn the meeting at 7:40PM. All in favor.

Respectfully submitted,

  
Lois A. Jones

  
Michael Wark

  
Dale Gray

  
Joanne Cabot