

TOWN OF SANGERVILLE
SELECT BOARD
MEETING MINUTES
Beginning @ 4:00pm
Wednesday, August 07, 2024

Item 1. Open Meeting: Chair called meeting to order at 6:00pm.

- A. Selectpersons Present: Jeff Peters (Chair), Josh Tracy, Mike Gould
- B. Employees Present: , Michelle Nichols, Matt Blockler, Lance Johnson
- C. Public Present: Melissa Getchell, Larry Daggett, Rob and Ellen Haley, Beth Rowell

Pledge of Allegiance

Item 2. Open Session: Limited to 2 Minutes-Extension per Chair

A: Beth Rowell Concerning Speed on Main Street – She’s concerned about the speed of people through Main Street. She got in touch with DOT, and they said if the Select Board reached out to DOT to do a study then they would set up a portable speed limit sign that gauges speeds. She requested some sort of flashing warning sign to indicate people slow down. There was a little discussion regarding the issue. Chair Peters made a motion to move forward with contacting DOT to request a traffic study to install speed signs, Selectperson Gould 2nd. All three in favor.

b. There were a couple of complaints about Brian Howard blasting. Michelle is going to get in touch with him to ask if there’s any notification that he can give.

Item 3: Sign the Minutes of Board Meeting __6/19/24__ and __7/20/24__
The board signed the minutes for those meetings.

Item 4. Review of the Treasurer’s Warrants:

- A. Payroll: #49 and #50
- B. Accounts Payable:

Item 6: Old Business:

A. Larry Daggett for ATV signs –

- University of Maine did a study that showed \$730 million in revenue for ATVs for the state of Maine, and \$683 million for snowmobiling.
- It’s economically beneficial for some towns.
- He suggested extending the ATV trails in Sangerville, and putting up ATV signs that very distinctly indicate where ATV trails begin and end.
- The town must be responsible for purchasing said signs for these trails if they decide to do as such.
- He thinks Townhouse Road should be open for ATV use, and that signs indicating such should be put up.
- As far as the board and clerk are aware, the town is open for ATV use.

- Chair Peters made a motion to table the discussion until they could speak to the surrounding ATV clubs, and looking at roads the town has to deal with. Selectperson Tracy 2nd. All in favor.
- B. Rob Haley and plans for the Memorial lot** – Mr. Haley has come forth on behalf of the former Sangerville American Legion who on 12/19/2020 donated a check in the amount of \$35,899.63, for this project. A couple of years ago, Mr. Haley was informed by a concerned taxpayer that the money donated for the Veteran’s Memorial lot wasn’t being used for it’s intended and specified purpose. The money, regardless of it being a donation does have to be voted on by the town’s people in order to use it for it’s intended purpose. It will be brought up at the upcoming special town meeting on August 17, 2024. Chair Peters made a motion to put Rob Haley and his proposal for managing the project for the Veteran’s Memorial Lot on the Warrant for the next special town meeting. Selectperson Tracy, 2nd. All in favor.

Executive Session: Discussion which has information contained in the records made confidential by stature. Title 33: Chapter 31 sub 1603-108 Letter E. – Chair Peters made a motion to go into Executive Session to discuss Confidential Records by Stature. Title 33: Chapter 31 sub 1601-108 Letter E. 2nd. All in favor. Chair Peters made a motion to come out of Executive Session, action taken. We will apply for grant money for computer system upgrades. Remainder of the Executive Session must remain confidential by statute.

Item 7: New Business:

- A) Hamlin Associates Contract** – We have received Hamlin’s new contract to get us to December 2024. The cost of this new temporary contract is \$1666.66 per month until the end of 2024. The board signed the contract. There are some abatements that needed to be signed. The board won’t sign the denial forms until they’ve had a chance to look at them. There is a Veteran’s Exemption refund for Phil Gatcomb who filed for it last year, but wasn’t granted it. There is a Supplemental Tax bill for Mark and Patricia Griswold. The property was assessed under an incorrect owner, so a Supplemental tax bill is still being issued.
- B) Budget Committee** – People have expressed interest in being part of the budget committee. Chair Peters made a motion that we have a sign up sheet at the next special town meeting for anyone to sign up if they’d like to. Selectperson Gould, 2nd. All in favor.
- C) Special Town Meeting Warrant-Town Meeting Aug 17, at 9:00am at the GB Community Room.** – Warrant cannot be signed until an error is corrected. Tabled for now. Selectperson Tracy inquired about the amount in Article 5, due to a question from a resident concerning work that needs to be done for the park. Michelle said she’d need to look into it. We have \$2,033.47 minus \$785 in that account. Total remaining is \$1,248.47. Some of the utilities the parks use weren’t factored in when discussing a figure for the Parks budget. There will be a rewrite on the article involving the Veteran’s Memorial Lot.

- D) Flanders Hill Issue** - Washout by Peggy Cleaves. Selectperson Tracy found some information about the road. There are layers of asphalt and gravel, making things uneven and the gravel underneath the asphalt has washed out. The road is a safety issue. Selectperson Tracy is going to get in touch with Scott Reynolds about fixing the issue as soon as possible. Chair Peters made a motion to have Josh contact Scott on repairs, and contact Cleaves Farm to see if we can move that culvert. Once the repairs are made, the select board will make a trip out to inspect the repairs done. Selectperson Gould, 2nd. All in favor.
- E) Salt and Sand Pile- needs to get done** – \$1.50 per yard – 1700 yards to mix the salt and sand. Salt is \$81 a yard. What’s at the town garage is already mixed, but it hasn’t been covered. We need to decide who’s hauling it and who’s mixing it. Josh got in touch with L and M who quoted doing it for \$16 a yard. He reached out to multiple companies, but L and M was the only one who heard back. Josh gave everyone a deadline of October 1st of when the sand and salt has to be put up. Chair Peters made a motion to purchase sand from L and M and coordinate it with Chris Nuite, and do contract for \$2550 for Chris to mix it. Selectperson Tracy, 2nd.
- 1. Update from Josh on pricing for sand**
 - 2. Chris Nuite to put sand/salt up-Contract? Pricing?**
 - 3. Sign the winter plowing contract, which was awarded earlier this year.**
- F) Discussion on the board being replaced at the dam** – The boards on the dam on Route 23 down by the ball field need to be replaced. Selectperson Tracy has looked at the dam, but no one else has had a chance to get down there yet to look at the damage. No action taken. More research required.
- G) Interviews for town manager** – Advertisement for town manager comes out in this weekend’s paper with a deadline for all applications August 16th.
- H) Discuss budget figures** – They will do this at the work session next Wednesday, so they can have more information before making a decision.
- I) Maine DOT Local Road Assistance** – Michelle found an LRAP Form We can get \$39,000 for road assistance. Michelle submitted to the State of Maine. This helps with maintenance and issues with State maintained roads.
- J) Audit update** – Michelle has reached out to Kevin. They are still working on finishing the checkbook balances before they can apply them to the audit. It’s going to be a while before we have something. The board is very frustrated with this.
- K) Discussion on old municipal building**
- A. H.E. Callahan and Wentworth bid packages. H.E.Callahan is not going to be putting in a bid for the town hall** – They are not going to put a bid in. Wentworth is the only company who responded with a bid package. A rep of Wentworth will come to the next work session to

discuss something things regarding the old town hall and their bid package.

- B. What is the next step with the old building?** – When they open the work session they need to inform the guests that this isn't an interactive meeting, but a chance for the board to discuss things with the engineer. The public is allowed to attend, but they aren't allowed to step in. We need to clean up all the junk that was left behind in the old building. We can't expect Wentworth to clean up that mess.
- L) Abbie Fowler Lot—Sale** – Brian Howard sent us the option to purchase the Abbie Fowler Lot back. He bought it for \$1, but there were stipulations in the deed that really haven't been done yet. Chair Peters thinks this is a better discussion for a work session. Chair Peters made a motion to table that until the work session. All in favor.
- M) Brownfields Program** – There was a gentleman who came in early in the summer to pass out flyers. He works for the Brownfields Program, and he's taken it to his supervisors and they're interested in the old town hall. He and his supervisor should be coming up tomorrow to speak about the it with the select board if possible. Chair Peters made a motion to move this to the work session, so they can discuss it further.
- N) Jackman Corner culvert** - A couple came into the town office with a bill for a culvert that was there and plugged, so they replaced it. The bill is asking for the cost of the culvert. The policy says, “resident to put in the first culvert, the town maintains after that.” They said because we didn't have a town manager, we didn't have a road commissioner they took it upon themselves to replace the culvert. They never came into the office that Michelle is aware of, and made an official complaint. So the town office was unaware that it was plugged. They did say that they mentioned it in April, Jeff Libby was there at the time, and he would've gone right out and tended to it. She doesn't know for sure. Selectperson Tracy inspected the job, and spoke with the couple. They did a good job in replacing it. The Select Board made a note that there is an actual policy on culverts and there's protocol to follow. Residents shouldn't take it upon themselves to replace one. Chair Peters made a motion to reimburse them for the culvert, but the rest of the cost is on them. Selectperson Gould, 2nd.

Item 8: Town Managers Report: N/A

Item: 9: Road Commissioners Report: N/A

Item 10: Select Board Concerns:

Michelle brought in a brought in a quote from Matt on how much it costs for oil filters and oil to change the oil in the trucks. \$789.21. It comes out of the Fire Department budget, and he just needs approval to move forward with the oil changes. Chair Peters made a motion to approve the oil changes for the fire trucks, Selectperson Tracy 2nd. All in favor.

On Silvers Mills Road, there is a hidden driveway where a sign used to be, but the sign was taken down. She requested a new sign because people speed down that road.

Two new roads Memory Lane and Knotty Pine Drive have been named and we need permission to order signs for those roads. We're not sure if we have poles for them. Selectperson Tracy will check it out the town garage tomorrow to see.

On Burroughs Road, by that bridge and Knowlton Mills, we should really need a sign that says slow down sharp corner.

Michelle has some figures for town manager, clerk, and deputy clerk pay along with possible raises for the board to look at.

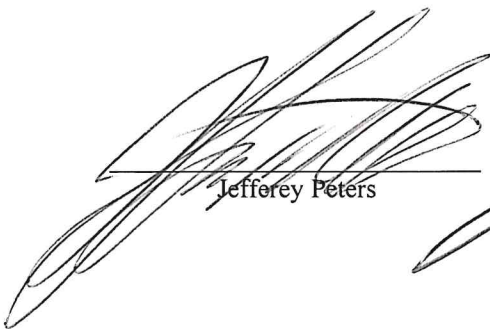
Chair Peters made a motion to purchase two new road name signs, a hidden driveway sign, and a slow sharp corner sign, All in favor.

Adjourn: Chair Peters made a motion to adjourn, Selectperson Gould, 2nd.

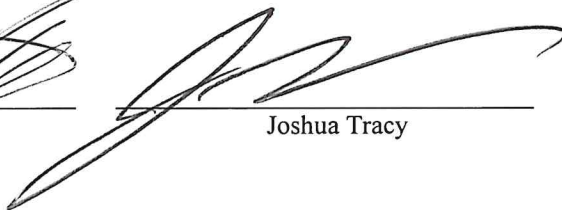
THE NEXT MEETING IS AUGUST 21, 2024, at the Fire Station (*Agenda subject to change without notice*)

Respectfully submitted,

Town Manager



Jeffrey Peters



Joshua Tracy



Michael Gould