

**TOWN OF SANGERVILLE
BOARD OF SELECTMEN
MEETING AGENDA
Beginning @ 5:00 p.m.
December 20, 2017**

Item 1. Open Meeting: (Pledge). Chairman Mike Wark called meeting to order at 5:01 PM, followed by the Pledge of Allegiance.

- a. **Selectmen Present:** Mike Wark, Jody Cabot, Dale Gray
- b. **Employees Present:** Lois Jones
- c. **Residents Present:** Lance Burgess

Item 2. Approval of Minutes:

- A. **November 15, 2017.**
- B. **November 27, 2017.**
- C. **December 6, 2017.**

Selectman Cabot made a motion and Selectman Gray 2nd to approve November 15, 2017 and December 6, 2017 minutes as read, and November 27, 2017 minutes as amended. All in favor.

Item 3. Review of the Treasurer's Warrants:

- A. **Payroll #198, 202, 204, 206.**
- B. **Accounts Payable #199, 200, 201, 203, 205, 207.**

Selectman Gray made a motion and Selectman Cabot 2nd to approve all warrants. All in favor.

Item 4. Open Session: Limited to 2 Minutes – Extension per Chairman.

- A. **Lance Burgess.** Mr. Burgess asked the Board to consider plowing from Lentini's to the turnaround by Lance's driveway, it's approximately ¼ mile. Manager was directed to speak with the contractor and ask if he could do it and what would be an additional cost. In the event the contractor was unable or unwilling, then the Board gave permission for Mr. Burgess to clear the town way with the following motion: Selectman Gray made a motion and Selectman Cabot 2nd to grant Lance Burgess permission to plow the Town way from his driveway to the Lentini's and for the Manager to check with the Nuite's the cost of adding the 1600 feet to the contract. All in favor.

Item 5: Selectmen Concerns:

- A. **Dale Gray.** Informed Board he had no complaints from the first big storm.
- B. **Michael Wark.** Informed Board he had been in contact with Mr. Howard. Asked if Town Manager would schedule a meeting with Mr. Howard, contact Haley's and get a second estimate for demolition, and also to contact a commercial real estate agent/appraiser. Would Chris Winstead from PCEDC be able to help us find an alternate buyer if Mr. Howard isn't interested due to conditions of purchase, etc.

- C. **Jody Cabot.** Informed Board that the public works “work area” signs had been left beside the road and a resident took them to the Town garage – by the fuel tank.

Item 6. Committee Reports:

- A. **Rec. Committee.** Manager informed Board that the rec committee would like to apply for two more grants in the coming months. The Board needs to give permission for committee to pursue grants. Selectman Gray made a motion and Selectman Cabot 2nd to allow the Town Manager to approve and sign grant applications for 2018, provided there are no monetary contingencies against the Town. All in favor. The gazebo is now complete!

Item 7. New Business:

- A. **Lime/Manure spreader – green one.** Selectman Cabot made a motion and Selectman Gray 2nd to advertise the green lime spreader on CraigsList. All in favor.
- B. **Town Report.** The Board will think about this and bring back recommendations. Maybe put a request for the dedication on the Town website. Can we print Town Report in-house – do we have the binder?
1. **Front cover**
 2. **Dedication**
 3. **Selectmen’s Report**

Item 8. Old Business:

- A. **Personnel Policy.** Discussion was on what other aspects of the personnel policy that should be addressed. Board asked Manager to review and make changes. Are there some sections we can remove - IE: the harassment section, the whistleblower’s section, and the FMLA section. These are governed by the Federal government, is this redundant to have in the personnel policy?
- B. **Gray Road – Appraiser.** The Manager has contacted four appraisers to assess the damages for the portion of the Gray Road that is being proposed to be discontinued. Bucklin Appraisals from Appleton was the best choice at \$3500 and completing the project by the end of January 2018.
- C. **Tax Acquired Property.** A property of a deceased individual is incorrectly labeled in our system and the heirs did not receive notice of foreclosure. MMA recommended to re-issue the 45 day notice of foreclosure and send to all the heirs. Manager will follow MMA recommendation.
- D. **Herrick Excavation invoice.** Manager informed Board that after speaking with two paving men from Pike, Phil Curtis, and a contractor from out of the area, that the 800 foot section should be able to be paved as long as the butt joint is adequate, and it appears that it should be. Board agreed to pay Herrick’s the remainder of the amount owed from his contract less the \$1047.50 that it cost to repair the butt joints with another contractor. Also, Board asked Manager to remind Herrick’s to send an invoice for the \$1200 for the work near the Spaulding residence on French’s Mill Road.

Item 9. Correspondence. None.

Item 10. Request for Additional Agenda Items. None.

Item 11. Executive Session.

A. Lois Jones – 6 month review – 1 MRSA 405 6 (A).

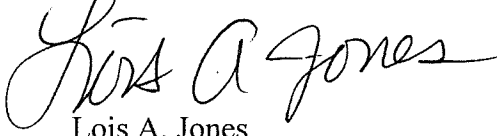
Selectman Cabot made a motion and Selectman Gray 2nd to go into executive session under 1 MRSA 405 6 (A)- personnel review of Town Manager, Lois Jones. All in favor.

Selectman Cabot made a motion and Selectman Gray 2nd to come out of executive session at 8:20PM. All in favor.

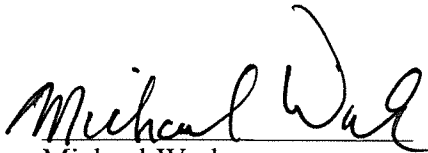
No action.

Item 12: Adjourn. (NEXT MEETING JANUARY 3, 2018, 5PM). Selectman Cabot made a motion and Chairman Wark 2nd to adjourn the meeting. All in favor.

Respectfully submitted,



Lois A. Jones



Michael Wark



Dale Gray



Joanne Cabot

SIGN-IN SHEET

EVENT Selectmen's Mtg

DATE 12/20/17

PLEASE PRINT

Daniel H Burgess