

**TOWN OF SANGERVILLE
BOARD OF SELECTMEN
MEETING AGENDA
Beginning @ 5:00 p.m.
December 6, 2017**

Item 1. Open Meeting: (Pledge). Chairman Mike Wark called meeting to order at 5:00 PM, followed by the Pledge of Allegiance.

- a. **Selectmen Present:** Mike Wark, Jody Cabot, Dale Gray
- b. **Employees Present:** Lois Jones
- c. **Residents Present:** Linda Hall, Dinny Wark

Item 2. Approval of Minutes:

- A. **November 15, 2017.** Tabled.

Item 3. Review of the Treasurer's Warrants:

A. **Payroll #185, 188, 189, 196**

B. **Accounts Payable #182, 183, 184, 186, 187, 191, 192, 193, 194, 195.**

Selectman Gray made a motion and Selectman Cabot 2nd to approve payroll warrants 185, 188, 189, 196, and accounts payable warrants 182, 183, 184, 186, 187, 191, 192, 193, 194, and 195. All in favor.

Board moved to **Item 7A- Linda Hall, Librarian. Took remaining agenda out of order.**

C. **Accounts Payable #190, 197.**

Discussion of these two warrants as follows: Warrant # 190 is full payment to Herrick from his invoice. Warrant # 197 is payment to Herrick for the portions of the contract the Town is satisfied were completed as asked. After discussion and direction from the Board to clarify what "needs" to be done for paving that 800 ft section, Selectman Cabot made a motion and Selectman Gray 2nd to approve warrant 197 and to void warrant 190. All in favor.

Item 4. Open Session: Limited to 2 Minutes – Extension per Chairman.

Board discussed moving Open Session to the end of Board meetings so that any townspeople that wished to attend could still be heard. Final decision was that the Board stated any resident at any time they arrived at the Board meeting, would be given the opportunity to be heard, as long as the meeting hasn't been adjourned.

Item 5: Selectmen Concerns:

- A. Selectman Gray informed Manager about limbs and debris in the plow wing lane on Townhouse Road.
- B. Chairman Wark asked about French's Mill Cemetery cleanup. Manager still needs to contact Blaine Nuite and inquire is he is interested in the fallen branches for his sawmill.

Item 6. Committee Reports:

- A. **Rec Committee.** Brian Smith, contractor on the gazebo, brought to the Manager's attention that the seat backs may need to be painted, or the committee may need to decide to use other materials for

the bench seat backs. If the budget allows for the option the committee chooses, there are no concerns regarding cost of change to complete the project.

B. Road Commissioner. Covered under Item 7F.

Item 7. New Business:

C. Linda Hall, Librarian. Linda Hall, the librarian, presented the Board with the 2018 proposed library budget. There is a small increase of \$52. She asked that the Board put the full requested amount on the warrant for Town Meeting - \$18,052.

D. Lois Jones, Town Manager. Town Manager, Lois Jones, informed Board that due to the fact she will be accepting the Town's offer of health insurance, beginning January 1st, 2018, she will forfeit the \$2500 a year in lieu of health insurance that she was given in her contract. This is an adjustment of \$1250, to take effect January 1, 2018. In review of her contract, the probationary period was six months, so she is actually due her review at next Board meeting, December 20, 2017.

E. Cuttler Way & Farm Pond Road. A resident has a mobile home on their property – it shares a driveway with their home – and they are requesting a 9-1-1 address for the mobile home. The state agency informed Manager the driveway must be named and then the homes given numbers. The landowner would like the name Cuttler Way. The Farm Pond Road is actually a driveway off Hartford Lane and there is only one home. It was suggested Manager contact Gerry Peters regarding this topic, as he is the chairman of the Planning Board, and there may be an issue with size of lot, etc. for Cuttler Way.

F. Silver's Mills Paving. Manager informed Board that Jeff Mullis, the representative from Pike, is willing to hold the price for paving if we pave early in the summer, by June 30. Due to extending the length to be paved, Board asked for bid prices per ton of pavement from other companies. (Going from the 3300 feet that was supposed to be paved this year, to 2.2 miles being proposed to be paved.)

G. Public Works Restructure. Manager discussed with Board a possible Public Works restructure. Manager will need to put together a job description and pay scale for part-time employees, with the possibility of eliminating any full-time public works employees. Manager feels at this time, the Town does not need 2 full-time employees in public works. Will public works be cheaper if we use part-time employees and temporary employees and contractors? Selectman Gray mentioned putting together a wish list of equipment we may want. It was also discussed having Phil Curtis give his opinion on McPhetres Road and East Sangerville Road.

H. Tax Acquired Property. No action.

Item 8. Old Business:

A. Personnel Policy. Tabled.

B. Manure spreader. Manager received two bids from the Craig's List ad – one for \$5 and one for \$25. Selectman Cabot made a motion and Chairman Wark 2nd to accept Dale Gray's bid for \$25 for the manure spreader. Two in favor – Selectman Gray abstained.

C. Health insurance. Discussion regarding Health plan options. Selectman Cabot made a motion and Selectman Gray 2nd to offer the following plans from MMEHT – POS200, POS C, and PPO2500. All in favor.

D. Gray Road. Manager reviewed the 7-step process for statutory discontinuance. Inquired with Becky Seel at MMA some minor questions, awaiting answers. There is an MDOT approved list of appraisers for the project. Board directed Manager to continue to move forward with this process.

Item 9. Correspondence.

A. DECD. This was a letter asking for any empty manufacturing and industry building locations to be sent to them to compile.

- B. Hamlin Associates.** Hamlin submitted their contract for the 2018-2019 assessing year.
- C. Tom Carone.** Tom Carone, on behalf of the Historical Society, asked if they could provide the dinner at Town Meeting again in March of 2018. Selectman Cabot made a motion and Selectman Gray 2nd to allow the Historical Society to provide the Town Meeting dinner. All in favor.

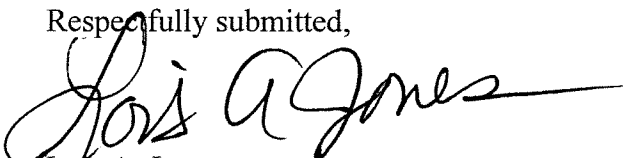
Item 10. Request for Additional Agenda Items. None.

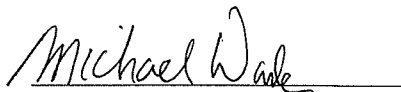
Item 11. Executive Session. None.

Item 12: Adjourn. (NEXT MEETING DECEMBER 20, 2017, 5PM). Selectman Gray made a motion and Selectman Cabot 2nd to adjourn. All in favor.


(Agenda subject to change without notice.)

Respectfully submitted,


Lois A. Jones


Michael Wark


Dale Gray


Joanne Cabot

SIGN-IN SHEET

EVENT Selectmen's Meeting

DATE 12/6/17

PLEASE PRINT

LINDA J HALL
Winery Park