

**TOWN OF SANGERVILLE  
BOARD OF SELECTMEN  
MEETING MINUTES  
Beginning @ 5:00 p.m.  
June 21, 2017**

**A recording of the meeting is available through the Town Office, if needed.**

**Item 1. Call to Order:** Mike Wark called meeting to order at 5:01 PM, followed by the Pledge of Allegiance. Chairman Wark introduced Lois Jones as the new Town Manager.

- a. **Selectmen Present:** Mike Wark, Jody Cabot, Dale Gray
- b. **Employees Present:** Lois Jones
- c. **Residents Present:** Terri Wark, Gerry Kazmiekczak, Irving McNaughton, Lance Burgess, Brydie Armstrong, Richard Dobson, Gerald Jackson, Regina Jackson, John Armstrong, Thomas Carone, Sarah Cabot

**Item 2. Approval of Minutes:**

Selectman Cabot made a motion and Selectman Gray seconded to approve the following minutes: May 10, 2017 selectmen's meeting, Selectmen's workshop- May 18, 2017, Selectmen's Emergency meeting @ 11AM – May 22, 2017, and Selectmen's Emergency meeting @ 4PM – May 22, 2017. All in favor, 3-0.

**Item 3. Review of the Treasurer's Warrants:**

- A. **Payroll - #s 77, 80, 85, 86, 92, 95, 96, 99, 102, 104, 105.** Selectman Gray made a motion and Selectman Cabot seconded to approve the warrants. All in favor, 3-0.
- B. **Accounts Payable - #s 78, 79, 82, 83, 84, 87, 88, 89, 90, 91, 93, 94, 97, 98, 100, 101, 103.** Selectman Cabot made a motion and Selectman Gray 2<sup>nd</sup> to approve the warrants. All in favor, 3-0.

**Item 4. Open Session: Limited to 2 Minutes – Extension per Chairman.**

A. Tom Carone asked if the Board had any feedback on the time of their meetings. It was not a suggestion to change the time, but to know if there was any consideration of the residents' complaints. Chairman Wark commented that the Board is going to try the Wednesdays at 5PM time for a while and see how it works.

B. Rick Dobson commented that the work on the Burrough Road looked good and thanked the Board for the completed work. He also mentioned the time of the meeting.

**Item 5. Committee Reports:**

- A. **Parks/Rec. – Report on Gazebo.** The field work is progressing and looks good so far. The invoice received from JD Raymond needs to be approved by Board to be paid from the Recreation Reserve account. Tabled approval awaiting further clarification from Rec/Park Dept and review of the Town Meeting minutes.
- B. **Road Commissioner – Burrough Road.** Work on the Burrough Road, in conjunction with the Town of Dover, has been completed.  
**Request for pricing from contractors.** This is a bid sheet based on periodic needs of the town for certain equipment and materials, to be sent to local contractors that would like to participate.

**PW Mission statement.** This is a beginning of a statement made on the duties and mission of our public works department. There was a question if there is a bidding policy for the Town.

**Item 6. New Business:**

**A. Appointments – Lois Jones.** Chairman Wark made a motion and Selectman Cabot 2<sup>nd</sup> to appoint Lois Jones as Town Manager, Treasurer, Tax Collector, Health Officer, Road Commissioner, Superintendent of Cemeteries, General Assistance Administrator, Public Access Officer, and E-911 Director. All in favor, 3-0.

**Gary Sudsbury**, the Town's Animal Control Officer, was in the office and commented that he cannot enforce a barking dog ordinance because there is no state law against barking dogs, however, if he was constable, he can enforce a town's ordinance. He would be willing to enforce other ordinances, as needed. The Board asked if there was any training requirements and if he would charge the Town to be a constable. Manager will discuss with Gary what he would charge the town, and will contact Manager Tom Goulette, as he is a constable in Guilford, state requirements to be a constable.

**B. Cemetery Deeds – Burgess, McDaniel, Pelkey.** Signed.

**C. Certificate of Recommitment of Taxes.** Chairman Wark made a motion and Selectman Cabot 2<sup>nd</sup> to recommit taxes to the new tax collector, Lois Jones. All in favor. 3-0.

**D. Volunteer Insurance.** Board felt they needed more information regarding what the insurance covered and that the Town may be immune from any suits by volunteers. Manager will forward the volunteer insurance information for their review, via email. Tabled.

**E. Committee Policy.** Board of Selectmen did not have time to review the proposed policy. Tabled discussion until policy has been reviewed.

**F. Committee Appointments.** – Tabled, pending Committee Policy approval.

**G. Town Manager.**

1. **Manager should be allowed to discuss Town affairs with Town Attorney without hindrance or needing permission.** In the past, the Board of Selectmen restricted access of the Town's lawyer for the Board and the Town Manager. The current Board feels the Town Manager should not need the Board's permission to discuss Town affairs with the Town's lawyer. Chairman Wark made a motion and Selectman Cabot 2<sup>nd</sup> to rescind the previous Board's motion, now granting the Town Manager access to contact the Town lawyer regarding Town affairs, without the permission or direction of the Board. All in favor, 3-0.

After some discussion regarding any member of the Board contacting the Town lawyer without permission of the Board, Chairman Wark made a motion and Selectman Cabot 2<sup>nd</sup> to maintain the previous Board's motion that any member of the Board of Selectman cannot contact the Town lawyer in any manner, letters, email, and phone, without an approval of the full Board. All in favor, 3-0.

2. **Access to safe.** – Previously, the Board of Selectmen had made a motion to restrict access to the Town Manager. Due to the current Town Manager being the Town Manager, Tax Collector, and Treasurer, among other titles, along with a ruling from MMA Legal stating that access should not be restricted, Selectman Gray made a motion and Chairman Wark 2<sup>nd</sup> that the Town Manager be allowed access to the safe, given the combination, allowed to unlock, allowed to enter and full access to records within the safe. All in favor, 3-0.

**H. Bidding Process – Winter Sand Bid RFP.**

Manager to do research for number of yards of sand and to check the budget regarding amount of money budgeted for both salt and sand. We want to mix sand/salt at the plow

contractor's recommendation of 10-1, because if a repeat of ice/needling a grader happens, then the plow contractor will cover the removal without additional fees to the town.

1. **State salt bid.** Chairman Wark made a motion and Selectman Cabot 2<sup>nd</sup> to allow the Town Manager to research the best price for salt, and gave the Town Manager the authority to enter into an agreement on behalf of the Town of Sangerville, whether it be with the State or another company, for best price on salt for the 2017-2018 winter season. All in favor, 3-0.
1. **Paving Projects – French's Mills, Silvers Mill.** Item tabled pending research of the Road Commissioner with either Pete Coughlan from MDOT or Phil Curtis, a "Road Ranger" that works alongside the state.

#### **Item 7. Old Business:**

- A. **Abbie Fowler: Brian Howard.** Manager needs to research if the Board has been given the ability to sell the building by the legislative body. Once that is determined, we can move forward with selling the building. Board asked the Manager to reach out to Mr. Howard so they could hear his proposal of what he wants to do with the building. Also, the Libra Foundation and the Piscataquis Economic Development organizations may have some ideas for re-use and/or sale.
- B. **Grant Road:** Selectman Gray made a motion and Chairman Wark 2<sup>nd</sup> that, at this time, due to the ambiguity of the state statute and the potential financial impact to the Town due to possible litigation, it is not in the best interest of the Town to undertake a civil action to force the removal of the gate on Grant Road. All in favor, 3-0.
- C. **Gray Road.** Topic tabled, awaiting feedback from the Town lawyer. Board may want to consider a face-to-face with Attorney Pottle.
- D. **Computer repairs and efficiencies for the office.** Tabled.

#### **Item 8. Correspondence.**

- A. **Bruce Flaherty – nominate a volunteer.** Mr. Flaherty is from Spirit of America, an organization that recognizes volunteers. He was requesting our 2017 "volunteer winner." Board agreed with his suggestion of the volunteers recognized in the Town Report.
- B. **Ordinance request from Josh Haskell.** Mr. Haskell is an out-of-state serviceman and wants to take advantage of the excise tax exemption state statute offers. However, each town needs to approve an ordinance for this exemption, and Mr. Haskell is wanting/willing to move forward with writing this ordinance. Manager will research other towns' ordinances and offer them to Haskell for his research.
- C. **Audit Report.** Acknowledged.
- D. **Letter RE: PERC.** Acknowledged.
- E. **Letter RE: New animal boarding facility in Sebec.** Due to the facility only being available for dogs, and not cats, no action was taken.

#### **Item 9. Request for Additional Agenda Items.**

- A. **Request from the ATV club to add two roads to the ATV Route.** Tabled.
- B. **Guilford-Sangerville Sanitation Dept letter.** This letter was sent as a courtesy-it was addressed to the Guilford-Sangerville Water District. Acknowledged.
- C. **Policy of tax discounts.** Currently, when an escrow pays property tax, residents are not receiving the 2% discount, even when it is within the discount period. Manager will research and check with MMA Legal what is the proper way to handle this oversight.
- D. **Tractor Tax.** Research needs to be done on who does and does not pay tractor tax, and what is the legal way to proceed with the issue.

E. **ATV Speed.** Selectman Gray has talked with Brian Bronson regarding the best way to handle the speed/noise of ATVs on the public roads. Tabled.

**Item 10. Executive Session.**

A. **Request for poverty abatement 1 MRSA 405 (6) F.** Selectman Cabot made a motion and Chairman Wark 2<sup>nd</sup> to go into executive session under 1 MRSA 405 (6) F, to discuss a poverty abatement request at 7:40PM. All in favor, 3-0.

Selectman Gray made a motion and Selectman Cabot 2<sup>nd</sup> to come out of executive session at 7:45PM.

Chairman Wark made a motion and Selectman Gray 2<sup>nd</sup> to deny the poverty abatement request as the applicant's primary residence is not the Town of Sangerville. All in favor, 3-0.

**Item 11: Selectmen Concerns:**

A. **Mike Wark.** None.

B. **Jody Cabot.** None.

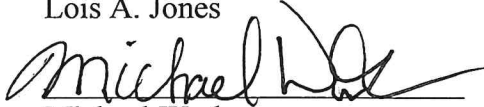
C. **Dale Gray.** None.

**Item 12: Adjourn.** Chairman Wark adjourned the meeting at 7:46PM.

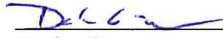
Respectfully submitted,



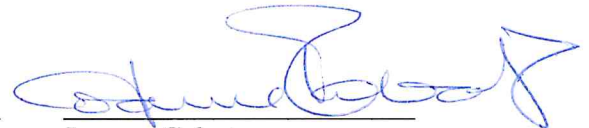
Lois A. Jones



Michael Wark



Dale Gray



Joanne Cabot