

SELECTMEN'S MEETING MINUTES
August 11, 2015
6:30 pm
Town Hall Community Room

ITEM 1: CALL TO ORDER

The meeting was called to order at 6:30 pm in the Community Room of the Town Hall by Chairman William Rowe with Selectmen Tom Carone and Melissa Randall present with the Town Manager, Ken Woodbury. Members of the public present who signed in were Brent Randall, Dinny Wark, Irving McNaughton, Diane Bowley, Jessica McKenzie, Jane Boutelier, and Jim Flint.

ITEM 2: PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ITEM 3 ADDITIONS TO THE AGENDA

Treasurer Warrants #107, #108 and #109.

ITEM 4: OPEN FORUM – ½ hour time limit

Diane Bowley explained that the Sangerville Historical Society had provided \$450.35 for the Memorial Monument to help cover the costs of the extra names that were being added. This additional amount is over and above the initial \$1,000 that the Society had previously donated. The Historical Society will cover these additional costs and is not asking for any help from the town. The Select Board on behalf of the Town thanked the Sangerville Historical Society for their generosity.

Item 8: New Business

- A. Winter Sand Bids were taken out-of-order so that those present for the bid opening could leave early. An Invitation to Bid for 2,200 yds³ was advertised in the *Piscataquis Observer* with a bid deadline of noon on August 11, 2015. A Request for Proposal was sent to Haley Construction, Gerald Jackson & Son, Flint Construction, Corey Campbell and Herrick Construction. Two bids were received by the bid deadline.
1. Gerald A. Jackson & Son, 2,200 yds³ screened one half inch minus delivered to the Town Garage for \$9.25 per yd. totaling \$20,350.
 2. Flint Construction, 2,200 yds³ screened one half inch minus delivered to the Town Garage for \$8.65 per yd. totaling \$19,030.

It was moved by William Rowe and seconded by Melissa Randall that the bid be awarded to the lower bid, Flint Construction. The motion passed 2-1 with Tom Carone opposed. The issue of properly screening the sand to the one half inch minus specification was emphasized.

ITEM 5: COMMUNICATIONS

- A. The Maine Department of Labor, Bureau of Labor Standards, met with the Ken Woodbury, Town Manager, Tom Carone, Selectman, and Jeff Wiley, Fire Chief, on August 4, 2015 to discuss the penalties that Sangerville was assessed during a safety and health inspection conducted in 2014. The Town demonstrated that it is in compliance with all the issues delineated by the Bureau. As a result, that since all citations had been corrected an administrative fee of \$250 was assessed. The

Bureau in its August 5, 2015 letter to the Town thanked the Town Manager and staff "for your expeditious attention in this matter." Prompt payment was made.

- B. The SAD #4 2015-16 budget outlined in its "3rd Round," would result in a 4.07% increase to Sangerville for 2015-16. The effect on Sangerville for our 2015 fiscal year is \$752,892 compared with the \$759,704 already budgeted.
- C. Concerns about vermin seen at 66 Main Street were discussed. The property owned has been notified about the potential nuisance and state health authorities have been notified. An advisory was also sought from MMA.
- D. A letter was received from Justice William Anderson of the Maine Superior Court denying the Motion to Join Party and for Preliminary Injunction requested by the plaintiff, Irving V. McNaughton against defendant, Melissa J. Randall.

ITEM 6: APPROVAL OF SELECTMEN'S MINUTES

William Rowe moved and Tom Carone seconded the motion to approve the July 23, 2015 Select Board Meeting minutes. The motion was approved 3-0.

ITEM 7: UNFINISHED BUSINESS

The Completion of Payments on Rosenbauer Fire Truck was delineated:

Final Amount Owed: \$122,342.50

Amount from Loan: \$99,334

Amount from Fire Truck Reserves: \$11,768 (Art. 42- 2014 & Art. 34- 2015)

Amount from Fire Equipment Reserves: \$11,240.50 (Art. 42- 2014 & Art. 34- 2015)

ITEM 8: NEW BUSINESS

- A. The need for a Special Town Meeting was discussed with the following possible warrant articles:
 - 1. Replace missing Town Hall window panes that fell out during the winter with clear glass to environmentally secure the building and prevent birds and bats from entering.
 - 2. Purchase the Town Office & Library Heat Pumps taking advantage of the manufacturer and Efficiency Maine rebates currently in effect. The Efficiency Maine rebates have been reduced from \$1,000 a unit to \$500 leaving a shortfall of \$500 in the amount approved for the heat pumps.
 - 3. Continuing legal challenges has exhausted the approved budget for legal services and another \$???? may be needed to finish the fiscal year.
 - 4. The brickwork for the Sangerville Roll of Honor cost an additional \$400 and 83 new names to be added to the Memorial over and above the 450 included in the original price will cost an estimated additional \$1,245 exceeding the Town's approved budget line by at least \$1,645.
 - 5. The original field on the Wells property was cleared of bushes and trees by Charleston Correctional volunteers. In order to be able to periodically mow the field to keep new trees and bushes from glowing, the root of the former trees need to be removed with an excavator. Volunteer labor will keep the costs to a minimum but up to \$2,000 to rent an excavator may be required. Keeping the field clear also helps with maintaining security for the area.
 - 6. The Recreation Field Boat Landing has considerable erosion that needs to be controlled to maintain the integrity of Manhanock Pond and keep the concrete boat landing from silting. The estimated maximum cost is \$3,000.
 - 7. The extra school district elections were not anticipated and \$750 needs to be added to the budget.

A Special Town Meeting could be scheduled for September 8, 2015 followed by the regular meeting of the Select Board. A Special Select Board meeting would take place on September 1, 2015 to approve the warrant articles and the Special Town Meeting posted that day for September 8, 2015 at 6:30 in the Fire Hall.

- B. A Hazard Communication Policy has been recommended by MMA and is attached. Melissa Randall moved approval of the Hazard Communication Policy with a second by William Rowe. The motion to approve the policy was approved 3-0.

ITEM 9: ROAD ISSUES AND MAINTENANCE/ ROAD COMMISSIONERS' UPDATE

It was noted that the culverts and ditches along the roads to be repaved have been completed.

ITEM 10: APPOINTMENTS

None

ITEM 11: REPORTS

- A. The Account Balances Report for July was presented:
 - 1. Checking Account \$70,000
 - 2. Operating Reserves \$1,360,673
 - 3. Capital Reserves \$274,248
 - 4. Debt (Rosenbauer Fire Truck) \$98,602.71
- B. The following additional reports were presented:
 - 1. General Assistance Report for July 31, 2015
 - 2. Expenditure Report for July 31, 2015
 - 3. Revenue Report for July 31, 2015
 - 4. Capital Reserves

ITEM 12: CONSENT ITEMS: TREASURER & PAYROLL WARRANTS

- A. 2015 Warrants

It was moved by William Rowe and seconded by Tom Carone that the following Warrants be approved:

#100	Fire Text Response	\$ 2,485.00
#101	Payroll	\$ 7,748.46
#102	Secretary of State	\$ 9,849.09
#103	Payroll	\$ 2,241.09
#104	Rosenbauer Fire Truck	\$ 122,342.50
#105	George Tozier	\$ 277.05
#106	Postage	\$ 98.00
#107	James Bell	\$ 692.62
#108	A.E. Robinson	\$ 726.92
#109	MSAD #4, D-F Waste, etc.	\$ 106,503.32

The motion to approve the warrants was approved 3-0. It was suggested that we investigate having a Rabies Clinic for dogs.

ITEM 13: ABATEMENTS & SUPPLEMENTS:

It was moved by William Rowe and seconded by Tom Carone that the following Abatements and Supplements be approved:

- A. Abatement of \$166.13 in 2015 property taxes on Map/Lot 07-61-01-99
- B. Abatement of \$161.69 in 2015 property taxes on Map/Lot 09-23
- C. Supplement of \$166.13 in 2015 property taxes on Map/Lot 07-64-1-99
- D. Supplement of \$242.17 in 2015 property taxes on Map/Lot 09-23-01

The motion to approve the above abatements and Supplements was approved 3-0.

ITEM 14: EXECUTIVE SESSION

None

ITEM 15: ADJOURNMENT

It was moved by Melissa Randall and seconded by William Rowe that the meeting be adjourned at 7:46 pm. The motion to adjourn was approved 3-0.

Respectfully Submitted:

Ken Woodbury, Town Manager

WILLIAM L. ROWE, CHAIRMAN

TOM CARONE

MELISSA RANDALL

DRAFT