

**SELECTMEN'S MEETING MINUTES****May 10, 2016****6:30 pm****Town Hall Community Room****ITEM 1: CALL TO ORDER**

The meeting was called to order at 6:30 pm in the Community Room of the Town Hall by Chairman Melissa Randall with Selectmen Tom Carone and Dale Gray present with the Town Manager, Ken Woodbury. Members of the public present who signed in were Jason Higgins, Bill Rowe, Cynthia Hall, Brent Randall, Dinny Wark, Lance Burgess, Peter Drummond, Gerry and Mike Kazmierczak, Peter and Holly Nicholas, Kathy Starbird, and Irving McNaughton.

**ITEM 2: PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ITEM 3 ADDITIONS TO THE AGENDA**

- A. Rescind Select Board Actions concerning the Gray Road made on June 22, 1995 and November 12, 2013. The June 22, 1995 action declared the Gray Road "discontinued by abandonment" without specifying the area. The November 12, 2013 action attempted to specify the area by using a point by the Lentini property by telephone pole #331-14. The area from the pole to the Burgess driveway has never been "abandoned" and the Select Board in 1995 did not follow the law on "presumptive abandonment" and which also requires a record of the action with the registry of deeds. The Select Board did not follow the "statutory process of discontinuance" which culminates in approval of the order of discontinuance by town vote and the appropriation of money to pay for damages and then the Town Clerk to record an attested certificate of discontinuance in the registry of deeds. Part of the road will need to be discontinued but done by following the law and brought to a Town Meeting: included under Item 7.
- B. Quotation to repair the west wall of the Sangerville Fire Station: included under Item 8.
- C. Use of the town front end loader: included under Item 9.
- D. Warrant Article #'s 74, 75, 76, 77 & 78: included under Item 12.
- E. E-Mail from Rhonda Taylor on planting annuals at the Route 23 Welcome Sign was accepted with appreciation.
- F. It was moved by Melissa Randall and seconded by Dale Gray that Thomas Carone be the Town of Sangerville's recipient of the 2016 Spirit of America Foundation Tribute. In future year, a process will be put in place to select a recipient. The Town Manager will prepare a Select Board resolution of tribute for the 2016 award. The motion to nominated Tom Carone was approved 2-0 with Tom Carone abstaining.
- G. A letter expressing concerns about Town employee raises signed by a number of town residents was accepted.
- H. Scope of Services Contract with CES, Inc. for Abbie Fowler Clean-Up. The costs are covered by the PCEDC and DECD grants. The topic is included under Item 7.
- I. Planning Board Appointments: included under Item 10.
- J. It was moved by Melissa Randall and seconded by Tom Carone to table consideration of the acceptance of the resignation of James Bell, Jr. as Recreation Director. The motion to table was approved 3-0.
- K. Tom Carone announced that a dance was being held at the Sangerville Fire Station on May 14, 2016, With a donation of \$8 to benefit the Friends of the Sangerville Fire Department.

**ITEM 4: OPEN FORUM – ½ hour time limit**

- A. Jason Higgins updated the Board on donations that are going to be forthcoming to upgrade the Wells property field that had been brush cut by Charleston Corrections in 2015. After the area is cleared of stumps and leveled, the area will be hydro seeded through a donation so that the area can become a useable playing field.
- B. William Rowe, MSAD #4 School Board member from Sangerville updated the Select Board on the District's proposed 2016/17 budget which would, by itself, increase the tax rate in Sangerville by ½ mill. Mr. Rowe and a Parkman school board member voted against the MSAD #4 proposed school budget.

**ITEM 5: COMMUNICATIONS**

- A. David Kimball Quotation on Fire Station Wall: included under Item 8.
- B. A letter from the Department of Economic & Community Development Letter informed the Town that Sangerville had been accepted into Phase II of the selection process for receiving a \$50,000 grant to benefit Martin's Cleaning Service.

**ITEM 6: APPROVAL OF SELECTMEN'S MINUTES**

It was moved by Melissa Randall and seconded by Dale Gray to approve the minutes of the April 28, 2016 Select Board meeting. The motion was approved 3-0.

**ITEM 7: UNFINISHED BUSINESS**

- A. It was moved by Melissa Randall and seconded by Dale Gray that FOAA requests between May 19, 2016 and May 30, 2016 will be considered on May 31, 2016 upon the return of the Town Manager from vacation. The motion was approved 3-0.
- B. After considerable discussion about the past and present legal status of the Gray Road in whole and in part as town way, discontinued, abandoned and as a right-of-way, it was moved by Ton Carone and seconded by Dale gray that the issue would be tabled until the first Select Board meeting in June to allow time for the Town Manager to investigate more fully the past actions or inactions with respect to the Gray Road so that the Board can clarify the status of the Gray Road. *The following is the motion made at the November 12, 2013 Select Board: "that the vote taken by the Selectmen at the June 22, 1995 meeting as Item 4 B is clarified for the record as stating that a portion of the Gray Road, formerly called the Flanders Hill Road, is discontinued by abandonment from a point located about 300 feet westerly of the southeast corner of Map 11 Lot 10 and currently marked by a CMP pole numbered 331-14 easterly to the Flanders Hill Road."* The motion to table until the first Select Board meeting in June was approved 3-0.
- C. It was moved by Melissa Randall and seconded by Dale Gray that the Town Manager be authorized to execute a Scope of Services Contract with CES, Inc. for the Abbie Fowler Clean-Up with the costs covered by the PCEDC and DECD brownfields grants. The motion was approved 3-0.

**ITEM 8: NEW BUSINESS**

- A. The following Micro-Enterprise Grant Phase II Documents were considered:
  - 1. It was moved by Melissa Randall and seconded by Dale Gray that the Residential Antidisplacement & Relocation Assistance Plan be approved. The motion was approved 3-0.
  - 2. It was moved by Melissa Randall and seconded by Tom Carone that the Section 504 Self Evaluation & Transition Plan be approved. The motion was approved 3-0.
  - 3. It was moved by Melissa Randall and seconded by Dale Gray that the Standards of Conduct be approved. The motion was approved 3-0.
  - 4. It was moved by Dale Gray and seconded by Tom Carone that the Fair Housing Resolution be approved. The motion was approved 3-0.
  - 5. It was moved by Melissa Randall and seconded by Dale Gray that the Equal Employment Opportunity Policy Statement be approved. The motion was approved 3-0.

- B. A bid opening and contract award for Cemetery Mowing was conducted. The following bids were received: 1. Complete Home Maintenance, Palmyra, for \$8,900.04; 2. P.J.'s Lawn Care, Dexter for 9,000; and 3. Coover's Lawn Care and Seasonal Services, Guilford for \$17,415. It was moved by Tom Carone and seconded by Dale Gray that P.J.'s Lawn Care be awarded the Cemetery mowing bid as advertised for \$9000. The motion was approved 3-0.
- C. A bid opening and contract award for Recreation Field Mowing was conducted. The following bids were received: 1. Complete Home Maintenance, Palmyra, for \$1,650 and 2. Coover's Lawn Care and Seasonal Services, Guilford for \$2,250. It was moved by Tom Carone and seconded by Dale Gray that Complete Home Maintenance be awarded the Recreation Field Mowing bid as advertised for \$1,650. The motion was approved 3-0.,
- D. A Bid opening and contract award for Roadside Mowing was conducted. The following bids were received: 1. Lambert's Diesel & Welding Service, Charleston for \$1,760; 2. T&G Works, Atkinson for \$1,725; 3. Don Pepin, Parkman for \$1,720; 4. Orman Gray of Sangerville for \$1,700; 5. Alan Clark, Corinna for \$990; and 6. F.A.R & Beyond Lawn Care Services, Pittsfield for \$1,975. It was moved by Melissa Randall and seconded by Dale Gray that Alan Clark be awarded the Roadside Mowing bid as advertised for \$990. The motion was approved 3-0.
- E. Since June 14, 2016 is Primary Day and conflicts with the regular Select Board Meeting date, it was moved by Melissa Randall and seconded by Tom Carone that the Select Board meetings in June be the second Thursday (June 9, 2016) and the fourth Tuesday (June 28, 2016). The motion was approved 3-0.
- F. It was announced that FOAA Training for Elected Officials on August 15, 2016 will be conducted by video conference for those interested.
- G. The Abbie Fowler building has liability insurance according to the Sangerville Historical Society. The Town manager will investigate the feasibility of adding property insurance to the Town's insurance with MMA.
- H. It was moved by Dale Gray and seconded by Melissa Randall that David Kimball be awarded a contract to repair damage to the west wall of the Sangerville Fire Station for \$8,600. The cost is covered by the Town's insurance with MMA. The motion was approved 3-0.

**ITEM 9: ROAD ISSUES AND MAINTENANCE/ ROAD COMMISSIONERS' UPDATE**

- A. It was moved by Melissa Randall and seconded by Tom Carone that Lance Burgess be granted use of the Town front end loader when he is ready to start rebuilding the section of the Gray Road from his driveway to the Lentini driveway provided that during the time he is using it that he is a town temporary part time employee paid at the rate of \$1 a day. The motion was approved 3-0.

**ITEM 10: APPOINTMENTS**

It was moved by Dale Gray and seconded by Tom Carone that Gerald Peters, Judy Cabot and Leigh Wiley be reappointed to the Planning Board for three terms. The motion was approved 3-0.

**ITEM 11: REPORTS**

- A. Account Balances Report as of April 30, 2016
  - 1. Checking Account \$ 70,000
  - 2. Operating Reserves \$ 586,306
  - 3. Capital Reserves \$ 251,211
- B. Debt (Rosenbauer Fire Truck) \$ 92,336
- C. Revenues as of April 30, 2016
- D. Capital Reserve Accounts of April 30, 2016
- E. Expenditures as of April 30, 2016
- F. 49 properties are still delinquent in payment of the 2014 property taxes.

- G. A representative of the Maine Local Roads Center will be here Thursday, May 12, 2016, to examine and offer advise as to the best way to correct the spring and fall mud issues on the Gray Road. Tom Carone will represent the Board and Peter Drummond as Road Commissioner will join the group with the Town Manager. Lance Burgess volunteered to participate representing the Road residents. The recommendations will be forwarded to the Road Committee for consideration.
- H. The School budget if approved by the Towns will represent a \$40,000 increase to the Town's 2016 budget expenditure over and above the figure already included in the Town budget, representing a ½ mill increase in property taxes.
- I. I. Several abandoned properties on the Gray Road were burned down with the help of the Sangerville Fire Department.

**ITEM 12: CONSENT ITEMS: TREASURER & PAYROLL WARRANTS**

It was moved by Melissa Randall and seconded by Dale Gray that the following Treasurer Warrants be approved:

# 72	Kenneth Woodbury	\$ 60.00
# 73	State of Maine	\$ 6,657.75
# 74	David Kimball	\$ 4,200.00
# 75	Payroll	\$ 2,568.03
# 76	AE Robinson	\$ 694.34
# 77	Kenneth Woodbury	\$ 1,318.27
# 78	MSDA #4, etc.	\$ 81,887.28

The motion to approve the Warrants was approved 3-0.

**ITEM 13: ABATEMENTS & SUPPLEMENTS: None**

**ITEM 14: EXECUTIVE SESSION: None**

**ITEM 15: ADJOURNMENT**

It was moved by Melissa Randall and seconded by Dale Gray that the meeting be adjourned. The motion to adjourn at 8:10 pm was approved 3-0.

Respectfully Submitted: Ken Woodbury, Town Manager

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MELISSA RANDALL, CHAIRMAN

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TOM CARONE

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DALE GRAY