

SELECTMEN'S MEETING MINUTES
April 28, 2015
6:30 pm
Town Hall Community Room

ITEM 1: CALL TO ORDER

The meeting was called to order at 6:30 pm in the Community Room of the Town Hall by Chairman William Rowe with Selectmen Tom Carone and Melissa Randall present with the Town Manager, Ken Woodbury. Members of the public present who signed in were Brent Randall, Dinny Wark, Michael Wark, Richard Dobson, and Cynthia Hall.

ITEM 2: PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ITEM 3: ADDITIONS TO THE AGENDA

- A. The status of the Town Records upstairs was added to the agenda by Chairman Rowe. The possibility of digitizing the historical records stored upstairs was discussed and whether there might be grants available. Some of the records belong to the Sangerville Historical Society.
- B. Tom Carone presented the Historical Society's Bicentennial Flag flown over the U.S. Capital and the plaque presented by Senator Collins to the Board of Selectmen and the Town. On the motion of Tom Carone and second by William Rowe will all voting in favor, the Flag and Plaque were accepted by the Board of Selectmen on behalf of the Town to be permanently displayed in the Community Room.
- C. William Hartford presented a request for a one year approval for ATV use of the Silver Mills Road from the Sangerville/Dexter town line to Gilman's corner and then to the end of the South Sangerville Grange Rd. and for ATV access to the Frenchs Mills Road from Route 23 to Gilman's Corner. 14 residents along the first route have signed a petition to the Select Board and 10 residents of the second road signed a petition to the Select Board.
It was moved by William Rowe and seconded by Melissa Randall that the request be tabled until Mr. Hartford has the opportunity to address the Board and clarify issues of responsibility, signage, Dexter's position on ATV accessing the railroad road tracks, and making sure that Murray Road is off-limits to ATV's. The motion to table was approved 3-0.
- D. A Road Defect Log was provided to the Board as an informational item. The Log is intended to document the notification of a road defect and the town's response.
- E. The Town Manager was encourage to attend the Maine Municipal Association's New Manager's Workshop scheduled for June 23, 2015, in Augusta. There is no registration charge.

ITEM 4: OPEN FORUM – ½ hour time limit**ITEM 5: CORRESPONDENCE**

- A. 1. The draft of the SAD 4 School Budget Letter from Towns addressed to State Officials was discussed. The Select Board preferred that the towns collectively go to the Hall of Flags in Augusta to express the adverse impact of the school budget increases on elderly taxpayers and visit legislators. There were concerns expressed about the tone of the draft letter.
2. Since there are conflicts between the regular Select Board meeting dates and SAD #4 meetings on the school budget, it was moved by William Rowe and seconded by Tom Carone that the Board of Selectmen meetings dates for May be changed to the second Thursday (May 14) and the fourth Tuesday (May 26) at the regular times and place. The motion was approved 3-0.

3. Since there is a conflict between the regular Select Board meeting date on June 9 and SAD #4 voting on the school budget, it was moved by William Rowe and seconded by Melissa Randall that the Board of Selectmen meetings dates for June be changed to the second Thursday (June 11) and the fourth Tuesday (June 23) at the regular times and place. The motion was approved 3-0.
- B. The Maine Municipal Association's letter detailing the Risk Management Building Values of town owned property was discussed. The Town Manager has authorized MMA to increase the insured value of the town building up to the recommended valuations used by the Marshall & Swift Commercial Cost Estimator software. There is no increase in premiums until the July 1 renewal when the annual increase for the increased building values will be around \$624. It was moved by William Rowe and seconded by Tom Carone that the increased building values be accepted. The motion to increase the building values was approved 3-0.
- C. The invitation from Brownville for parade participants was discussed. Possibly the Town's new fire engine could be in the parade if it is here in time.
- D. The MMA Unemployment Compensation Fund Balance Report for 2014 was presented. Our report shows a substantial decrease in our negative balance since we started 2014 with a \$4,895.15 deficit and ended the year with a \$1,614.77 deficit. If we have no claims in 2015, we should end the year with a positive balance.
- E. The preliminary 2016 State Valuation has been received and on the motion of William Rowe and second by Tom Carone and a 3-0 vote to approve, Melissa Randall was asked to review the letter for the Board.

ITEM 6:**APPROVAL OF SELECTMEN'S MINUTES**

- A. It was moved by Melissa Randall and seconded by William Rowe that the April 7, 2015 Special Select Board Meeting-Steering Committee Workshop Minutes be approved. The motion was approved 3-0.
- B. It was moved by Melissa Randall and seconded by Tom Carone that the April 9, 2015 Select Board Meeting Minutes be approved. The motion was approved 3-0. Dinny Wark was thanked for taking the minutes of the April 9, 2015, minutes in the absence of the Town Manager.
- C. It was moved by William Rowe and seconded by Tom Carone that the April 21, 2015 Special Select Board Meeting- Town Roads Minutes be approved. The motion was approved 3-0.

ITEM 7:**UNFINISHED BUSINESS**

- A. It was moved by Melissa Randall and seconded by William Rowe that the discussion of the Eaton Peabody Draft Ethics Ordinance be tabled until a Special Select Board meeting can be held on Monday, May 4, 2015, at 9 am in the Town Hall Community Room. Eaton Peabody will be contacted by conference call to discuss the final version. The motion to table and hold a Special Select Board meeting was approved 3-0.
- B. The draft of the 2014 Town Audit by RHR Smith and Company was discussed and on the motion of Melissa Randall and second by William Rowe the draft of the 2014 Town Audit was approved 3-0. The audit will be made available to residents of the town as soon as a final version is received from RHR Smith.

ITEM 8:**NEW BUSINESS**

- A. It was moved by Melissa Randall and seconded by Tom Carone that William Rowe be elected Select Board Chair until the first Select Board meeting after the Annual Town Meeting in 2016. There being no other nominations, the motion to elect William Rowe was approved 2-0 with William Rowe not voting.
- B. It was moved by Melissa Randall and seconded by Tom Carone that since the Efficiency Maine Heat Pump Rebate Program has been suspended that the purchase of heat pumps for the Town Hall be tabled. The motion to table was approved 3-0
- C. It was moved by William Rowe and seconded by Tom Carone that the A.E. Robinson be awarded the contract for fuel for 2015/2016 as the lowest bid of the three bids received. Bids were solicited from A.E. Robinson, McKusick and Dead River.
- D. After discussion of the need to advertise for bids to finish the siding of the Town Hall, it was moved by William Rowe and seconded by Melissa Randall that anything herein to the contrary notwithstanding that John Firth Builders be awarded a contract in the amount of \$47,100 to finish the remaining two sides of the Town Hall as an extension of the original work done by them on the first two sides of the town hall two years ago as specified in their quotation of February 6, 2015 and reaffirmed on April 26, 2015 in person. The motion to award the contract was approved 2-1 with Tom Carone dissenting. The dissent was not based on John Firth Builders as the recipient but rather on the policy of bidding requirements for expenditures of \$10,000 or more. 2015 Warrant Article 46 authorized an amount not to exceed \$47,100.
- E. It was moved by Tom Carone and seconded by Melissa Randall that the 2015-2016 contract with Bangor Humane Society be renewed for \$1,920.49 for the provision of shelter and care of strayed and lost dogs, cats and rabbits. The motion to approve the contract was approved 3-0.
- F. It was moved by Melissa Randall and seconded by William Rowe that the Town Manager be authorized to attend four classes over two days in Presque Isle May 19 & 20, 2015 on TRIO Budgetary, Payroll, Real Estate and Tax Billing and Cash Receipting and Collections and to pay the \$280 registration fee. The motion to approve the Town Manager's attendance was approved 3-0.

ITEM 9: ROAD ISSUES AND MAINTENANCE/ ROAD COMMISSIONERS' UPDATE

- A. The Revised Culvert Policy as approved at the April 21, 2015, Special Select Board meeting was sign by the Board members.
- B. An update on the Erosion Control Project was received from the Director of Public Works.

ITEM 10: APPOINTMENTS

- A.
 - 1. It was moved by Melissa Randall and seconded by William Rowe that Michael Wark be appointed to a three year term on the Planning Board as an Alternate unless or until there is a vacancy where upon he is appointed as a regular member. The motion to appoint was approved 3-0.
 - 2. It was moved by William Rowe and seconded by Tom Carone that appointment to the other advisory committees be tabled until the next Select Board meeting. The motion to table was approved 3-0.
- B. It was moved by William Rowe and seconded by Tom Carone that David Kimball be appointed as Town Sexton for 2015 and until the first Selectmen's meeting after the annual Town Meeting in 2016. The motion to appoint was approved 3-0.
- C. It was moved by William Rowe and seconded by Tom Carone that Timothy Briggs be appointed as Sealer of Weights and Measures for 2015 and until the first Selectmen's meeting after the annual Town Meeting in 2016. The motion to appoint was approved 3-0.
- D. It was moved by William Rowe and seconded by Melissa Randall that Kenneth Woodbury, Town Manager, be appointed as Sangerville Treasurer, Tax Collector, Health Officer, Superintendent of Sangerville Cemeteries, General Assistance Administrator, E-911 Director and Public Access Officer for 2015 and until the first Selectmen's meeting after the annual Town Meeting in 2016. The motion to appoint was approved 3-0. (Warrant Article 4)

- E. It was moved by Melissa Randall and seconded by Tom Carone that Gary Sudsbury be appointed as Animal Control Officer for 2015 and until the first Selectmen's meeting after the annual Town Meeting in 2016. The motion to appoint was approved 3-0.
- F. It was moved by Melissa Randall and seconded by William Rowe that George Tozier be appointed as Code Enforcement Officer and Local Plumbing Inspector for 2015 and until the first Selectmen's meeting after the annual Town Meeting in 2016. The motion to appoint was approved 3-0.
- G. It was moved by Melissa Randall and seconded by Tom Carone that Brian Turner be appointed as Alternate Code Enforcement Officer and Alternate Local Plumbing Inspector for 2015 and until the first Selectmen's meeting after the annual Town Meeting in 2016. The motion to appoint was approved 3-0.
- H. It was moved by William Rowe and seconded by Tom Carone that Jeff Willey, Sr. as Assistant Public Health Officer for 2015 and until the first Selectmen's meeting after the annual Town Meeting in 2016. The motion to appoint was approved 3-0.
- I. It was moved by Melissa Randall and seconded by Tom Carone that Peter Drummond as Road Commissioner for 2015 and until the first Selectmen's meeting after the annual Town Meeting in 2016. The motion to appoint was approved 3-0.
- J. It was moved by Melissa Randall and seconded by William Rowe that Alvina Church be appointed as Sangerville Excise Tax Collector, Deputy Treasurer, and Deputy Tax Collector for 2015 and until the first Selectmen's meeting after the annual Town Meeting in 2016. The motion to appoint was approved 3-0.
- K. It was moved by William Rowe and seconded by Melissa Randall that Dorene Foss be appointed as Sangerville Deputy Tax Collector and Deputy Excise Tax Collector for 2015 and until the first Selectmen's meeting after the annual Town Meeting in 2016. The motion to appoint was approved 3-0.

ITEM 11: REPORTS

- A. Budget Expenditures YTD March 30, 2015
- B. Budget Revenues YTD April 22, 2015
- C. Reserve Accounts
- D. March GA Report

ITEM 12: CONSENT ITEMS: TREASURER & PAYROLL WARRANTS

- A. It was moved by William Rowe and seconded by Tom Carone that the following 2015 Warrants be approved:

#45	Payroll 4/16/2015	\$2,078.09
#46	Plowing Contract	\$13,100.09
#47	Postage	\$49.00
#48	Central ME Fire School	\$300.00
#49	Lien Discharges	\$38.00
#50	Rescue Truck Payoff	\$5,368.89
#51	Payroll	\$1,880.75
#52	PERC, Postage, GA rent, etc.	\$5,752.27

The motion to approve the above warrants was approved 3-0.

ITEM 13: ABATEMENTS & SUPPLEMENTS:

None

ITEM 14: EXECUTIVE SESSION

None

ITEM 15: ADJOURN

Prior to adjournment, Tom Carone asked if there was any objection to having a Volunteer Clean-Up Day. There being no objection, Tom Carone will work with the Town Manager on the scheduling and logistics of a Volunteer Clean-Up Day.

It was moved by William Rowe and seconded by Melissa Randall that the meeting be adjourned. The motion to adjourn was approved 3-0 at 8:15.

Respectfully Submitted:

Ken Woodbury, Town Manager

WILLIAM L. ROWE, CHAIRMAN

TOM CARONE

MELISSA RANDALL