

SELECTMEN'S MEETING MINUTES**March 8, 2016****6:30 pm****Town Hall Community Room****ITEM 1: CALL TO ORDER**

The meeting was called to order at 6:30 pm in the Community Room of the Town Hall by Chairman William Rowe with Selectmen Tom Carone and Melissa Randall present with the Town Manager, Ken Woodbury. Members of the public present who signed in were Jimmy Bell, Richard Dobson, Brent Randall, and Dinny Wark.

ITEM 2: PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ITEM 3 ADDITIONS TO THE AGENDA

- A. Treasurer & Payroll Warrants #'s 37 & 38
- B. Bank Report
- C. Capital Reserves

ITEM 4: OPEN FORUM – ½ hour time limit

Jimmy Bell, Scholl Board member from Sangerville updated the Select Board on the state of the school budget discussions and the financial concerns facing MSAD #4, such as declining enrollments, increasing costs and decreasing state aid. The District is exploring all options including shared costs with other school districts.

ITEM 5: COMMUNICATIONS

None

ITEM 6: APPROVAL OF SELECTMEN'S MINUTES

- A. It was moved by Melissa Randall and seconded by Tom Carone to approve the minutes of the February 24, 2016 Special Select Board Meeting. The motion was approved 3-0.
- B. It was moved by Melissa Randall and seconded by William Rowe to approve the minutes of the February 25, 2016 Select Board Meeting. The motion was approved 3-0.
- C. It was moved by Melissa Randall and seconded by Tom Carone to approve the minutes of the March 7, 2016 Special Select Board Meeting. The motion was approved 3-0.

ITEM 7: UNFINISHED BUSINESS:

- A. It was moved by Melissa Randall and seconded by William Rowe that the following Recall Ordinance as previously approved by the Select Board and edited by the Town Attorney be approved as an Article on the Town Warrant for the April 2, 2016 Annual Town Meeting.

An Ordinance to Recall Elected Municipal Officials**In the Town of Sangerville, Maine****Section 1. Establishment**

This ordinance entitled "An Ordinance to Recall Elected Municipal Officials in the Town of Sangerville, Maine" (hereinafter the "Ordinance") is hereby enacted by the Town of Sangerville.

Section 2. Authority

This Ordinance is enacted under the Town of Sangerville's home rule authority pursuant to 30-A M.R.S. §3001, *et. seq.*

Section 3. Purpose

The purpose of this Ordinance is to set forth the manner in which the recall of elected municipal officials may occur in the Town of Sangerville.

Section 4. Applicability; Limitations

This Ordinance applies to all elected municipal officials in the Town of Sangerville. Elected municipal officials shall include any elected member of the Town of Sangerville's government. Notwithstanding the foregoing, this Ordinance shall not apply to the Town Meeting Moderator or to any member of a school committee, MSAD board member, or RSU board member.

An elected municipal official to which this Ordinance applies may only be subject to a recall petition and recall election if that elected municipal official has:

- A. failed to attend three (3) or more regular meetings in a calendar year without being excused;
- B. materially violated the Town of Sangerville's Ethics Policy, as determined by the Board of Selectmen; (if a member of the Board of Selectmen is asserted to be in violation of the Town of Sangerville's Ethics Policy, that member shall not participate as a member of the Board of Selectmen in determining whether a violation of the Town of Sangerville's Ethics Policy has occurred);
- C. been indicted or convicted of a felony;
- D. been prohibited by a court of law from attending meetings or carrying out the duties of their office.

If an elected municipal official has been subjected to a recall election and not removed thereby, no recall petition shall be filed against that official, unless pursuant to a separate subsection(s) set forth above in Section 4(A) through (D), until at least twelve months (1 year) have passed since said recall election.

Section 5. Procedure

- A. Before initiating a petition to call a recall election ("recall petition"), a written document signed by the initiator of a recall petition ("Intention to Circulate a Recall Petition") must be filed with the Town Clerk together with at least twenty-five (25) separate affidavits from registered voters of the Town of Sangerville. The Intention to Circulate a Recall Petition and each affidavit must state the name of the elected municipal official whose removal is sought and a statement setting forth which provision(s) stated above in Section 4(A)

through (D) is asserted to apply. Affidavits that name an elected municipal official (or other person) who is not named in the Intention to Circulate a Recall Petition shall not be counted. If recall of more than one elected municipal official is being sought, there shall be a separate Intention to Circulate a Recall Petition together with at least twenty-five (25) separate affidavits for each elected municipal official whose removal is being sought.

B. There shall be a separate recall petition for each elected municipal official whose removal is being sought.

C. The recall petition shall state the name and office of the person whose removal is being sought, accompanied with a statement setting forth which provision(s) stated above in Section 4(A) through (D) is asserted to apply.

D. Each page of the recall petition shall provide a space for a voter's required signature, actual physical address, and printed name. Each page shall also state that only registered voters of the Town of Sangerville may sign the petition, and that if the recall petition is successful a recall election will be held to determine if the named elected municipal official that is the subject of the recall petition shall be removed from office. Each page shall further include the name, address, and signature of the person circulating the recall petition, as well as the name, address, and signature of the initiator of the recall petition.

E. A recall petition may only be initiated by a registered voter of the Town of Sangerville. Further, a recall petition may only be circulated by a registered voter of the Town of Sangerville. Each recall petition shall have attached to it an affidavit signed by the circulator, stating under oath that:

- (1) The circulator personally circulated the recall petition;
- (2) The number of pages contained in the recall petition;
- (3) The number of signatures contained in the recall petition;
- (4) That all voters signing the recall petition signed in the presence of the circulator;
- (5) That the circulator believes the signatures to be the genuine signatures of all persons whose names they purport to be;
- (6) That each signer signed the recall petition only once, and that each signer signed no more than one recall petition as to each elected municipal official whose removal is sought; and
- (7) That each signer had an opportunity to read the recall petition before signing it.

F. The recall petition shall be addressed to those members of the Board of Selectmen who are not named as the elected municipal official who is the subject of a recall petition.

G. Signatures for a recall petition may be gathered for thirty days after the Intention to Circulate a Recall Petition is filed with the Town Clerk, after which, no further signatures shall be accepted. Any signatures gathered more than thirty days after the Intention to Circulate a Recall Petition is filed

shall be deemed invalid and may not be counted towards the number of signatures required for a valid recall petition.

H. The recall petition must contain signatures of registered voters from the Town of Sangerville equal in number to at least twenty-five percent (25%) of the number of votes cast in the Town of Sangerville in the last gubernatorial election, but in all cases not less than 150 registered voters of the Town of Sangerville.

I. The Town Clerk shall review the recall petition within five (5) business days after the submission of the recall petition for the purpose of certification.

Section 6. Scheduling the Recall Election

A. If the Town Clerk finds that the recall petition does not meet the requirements of this Ordinance, the Town Clerk shall file the petition at the Town Office and notify the initiator of the petition within five (5) business days. If the recall petition is certified by the Town Clerk as sufficient, he or she will submit the same with his or her certification to the Board of Selectmen at an emergency meeting called by the Board of Selectmen within two (2) business days from the date the Town Clerk submitted the certified recall petition. The purpose of the emergency meeting of the Board of Selectmen shall include calling a recall election by Order of the Board of Selectmen delivered to the Town Clerk. The Town Clerk shall notify the elected municipal official who is the subject of the certified recall petition, and provide a copy of the Board of Selectmen's Order for a recall election.

B. Subject to the limitations and requirements of this Ordinance, the Board of Selectmen shall schedule a recall election to determine whether the elected municipal official subject to a recall petition should be recalled no less than 45 days nor more than 75 days after the Board of Selectmen deliver its Order as set forth in subsection A above, unless a regular election is scheduled to be held within 90 days of the date of the Board of Selectmen's Order for a recall election, in which case the recall election may be held on the date of the regular election. If the Board of Selectmen fail to schedule a recall election, the Town Clerk shall schedule a recall election pursuant to the date requirements of this subsection.

Section 7. Ballots for a Recall Election

A. A recall election must use written ballots.

B. The ballots shall read:

"Do you authorize the recall of (name of elected official) from the position of (name of office)?

Yes ; No

It is asserted by recall petition that (name of elected official) has (state provision(s) of Section 4(A) through (D) asserted to apply in recall petition).”

Section 8. Vacancies to be Filled

A. The elected municipal official subject to a recall election (unless he/she has submitted a written resignation to the Board of Selectmen) shall continue to perform the duties of the office until the results of the recall election are certified by the Town Clerk. If not recalled the official shall continue in office

the remainder of the un-expired term unless a separate recall petition is submitted subject to the limitations set forth in this Ordinance.

B. Recall takes effect on the date of the certification of the election results. A vacancy resulting from removal from office under this Ordinance shall be filled in accordance with Title 30-A, M.R.S. § 2602, as amended.

Section 9. Severability

It is the intention of the Town of Sangerville that each provision of this Ordinance shall be deemed independent of all other provisions, and that, if any provision within this ordinance is declared invalid, all other provisions shall remain valid and enforceable.

The motion to approve the wording of the proposed ordinance and advance it as an Article on the Town Warrant for the April 2, 2016 Annual Town Meeting was approved 3-0.

ITEM 8: NEW BUSINESS

A. The proposed Warrant and Articles for the April 2, 2016 Annual Town Meeting was read by Chairman William Rowe.

TOWN WARRANT

Piscataquis, SS

State of Maine

To: Alvina Church, a resident of the Town of Sangerville, in said County of Piscataquis, State of Maine.

GREETINGS: In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Sangerville, in the County of Piscataquis and the State of Maine, qualified to vote in Town affairs, to assemble at the Sangerville Fire Station on Saturday, April 2, 2016 at 9:00 in the morning, then and there to act on the following Articles, to wit:

ELECTION ARTICLES

ARTICLE 1: To choose a Moderator to preside at said meeting.

It was moved by William Rowe and seconded by Tom Carone to approve Article I as read. The motion was approved 3-0.

INVOCATION Pastor David Ray, Jr., Grace Bible Church

PLEDGE OF ALLEGIANCE

ARTICLE 2: To adopt the *Maine Moderator's Manual* published by the Maine Municipal Association as the authority on the rules and procedures for conducting the Annual Town Meeting.

It was moved by William Rowe and seconded by Melissa Randall to approve Article 2 as read. The motion was approved 3-0.

ARTICLE 3: To ascertain if non-resident speakers are present and whether or not Inhabitants wish to call on them, to be heard.

It was moved by William Rowe and seconded by Tom Carone to approve the Article I as read. The motion was approved 3-0.

INTRODUCTION OF ELECTED OFFICIALS

ARTICLE 4: To elect:

One Selectman, Assessor & Overseer of the Poor, for a three-year term and to fix compensation.

The Select Board and Budget Committee recommend \$800 annual compensation for Select Board members.

Two School Committee Members for three-year terms

One School Committee Member for a two-year term.

One Sanitary District Trustee for a six-year term

It was moved by William Rowe and seconded by Tom Carone to approve Article 4 as read. The motion was approved 3-0.

BUSINESS ARTICLES

ARTICLE 5: To see if the Town will fix a date when taxes on real estate and personal property shall be due before 5:00 p.m. August 31, 2016 and payable, and fix a rate of interest to be charged on taxes unpaid after said date. (The maximum allowed is 7% per Title 36, M.R.S.A. § 505.4)

Select Board recommends 7%

It was moved by William Rowe and seconded by Melissa Randall to approve Article 5 as read. The motion was approved 3-0.

ARTICLE 6: To see if the town will authorize prepayment of 2016 real estate and personal property taxes.

It was moved by William Rowe and seconded by Tom Carone to approve Article 6 as read. The motion was approved 3-0.

ARTICLE 7: To see if the Town will allow a discount of two percent (2%) on taxes paid in full before 5:00 p.m. on July 31, 2016 and vote to allow for payments received on taxes to be applied to the taxpayer's oldest outstanding tax bill.

It was moved by William Rowe and seconded by Tom Carone to approve Article 7 as read. The motion was approved 3-0.

ARTICLE 8: To see if the Town will vote to set the interest rate to be paid by the Town on abated taxes for the fiscal year (as per M.R.S.A. Title 36 § 506-A).

Select Board recommends 4% per annum.

It was moved by William Rowe and seconded by Melissa Randall to approve Article 8 as read. The motion was approved 3-0.

ARTICLE 9: To see if the Town will authorize the Selectmen on behalf of the Town to sell cemetery lots, those revenues shall be put into the Perpetual Care Trust Fund Account.

It was moved by William Rowe and seconded by Tom Carone to approve Article 9 as read. The motion was approved 3-0.

ARTICLE 10: To see if the Town will authorize the Selectmen on behalf of the Town to sell and dispose of Real Estate and Personal Property acquired by the Town for nonpayment of taxes thereon. The revenue received from tax acquired property shall be used to pay the back taxes and any additional revenue shall be put in the general fund on such terms as they deem advisable and to execute Quit-Claim Deeds for such property.

It was moved by William Rowe and seconded by Melissa Randall to approve Article 10 as read. The motion was approved 3-0.

ARTICLE 11: To see if the Town will authorize the Municipal Officers to spend only those funds necessary for the operation of the Town of Sangerville during the period from **January 1, 2017** to the **2017 Annual Town Meeting**.

It was moved by William Rowe and seconded by Tom Carone to approve Article 11 as read. The motion was approved 3-0.

ARTICLE 12: To see what action the Town will take on acceptance of donations and authorize the Selectmen to accept or to refuse any donations or gifts on behalf of the Town.

It was moved by William Rowe and seconded by Melissa Randall to approve Article 12 as read. The motion was approved 3-0.

ARTICLE 13: To see if the Town will vote to authorize the Selectmen to use up to \$10,000 from undesignated revenue in the event of overdrafts. Any use of this contingency arrangement must be voted on at a Select Board meeting and the expenditures made will be listed in the subsequent town report. Transfer of undesignated revenues in excess of \$10,000 must be authorized by the vote of a special town meeting.

Note: \$504 was expended because more residents took advantage of the 2% discount for early payment of 2015 property taxes causing an overdraft and \$45 was expended because of an overdraft of the street lights account.

It was moved by William Rowe and seconded by Melissa Randall to approve Article 13 as read. The motion was approved 3-0.

ORDINANCES

ARTICLE 14: Shall an Ordinance presented by petition entitled “Town of Sangerville, Maine Recall Ordinance: Recall of Municipal Officials” be enacted?
Pursuant to M.R.S.A. Title 30-A §2602 (6). An attested copy of the proposed ordinance is attached to this warrant and available at the Town Office

The Select Board does **not** recommend approval because of the legal review of the citizen petition by the Town Attorney. The Town Attorney’s opinion is attached to this warrant. The inclusion of appointed officials as subject to recall “raises significant employment and constitutional law issues” since Maine general municipal law requires removal only “for cause after a notice and hearing.” “Such individuals are entitled to protections of the Due Process Clauses of the United States and Maine Constitutions...” “The petitioned Recall Ordinance does not contain any ‘for cause’ or procedural or substantive provisions that safeguard their individual due process rights.” “The petitioned Recall Ordinance significantly exposes the Town to potential liability and is legally invalid...”
 The opinion of Thad B. Zmistowski, Attorney at Law with Eaton Peabody, is attached to this Warrant.

It was moved by William Rowe and seconded by Melissa Randall to approve Article 14 as read. The motion was approved 3-0.

ARTICLE 15: Shall an Ordinance entitled “An Ordinance to Recall Elected Municipal Officials in the Town of Sangerville, Maine” be enacted?
Pursuant to M.R.S.A. Title 30-A §2602 (6). An attested copy of the proposed ordinance is attached to this warrant and available at the Town Office

The Select Board Recommends Approval.

It was moved by William Rowe and seconded by Tom Carone to approve Article 15 as read. The motion was approved 3-0.

EXPENSE ARTICLES

ARTICLE 16 Shall the Town vote to appropriate **\$25,487** from 2015 unexpended school taxes in the undesignated fund balance to apply toward the 2016 school taxes?

Note: The MSAD #4 school tax for Sangerville for 2016 is anticipated to be \$804,934.

It was moved by William Rowe and seconded by Tom Carone to approve Article 16 as read. The motion was approved 3-0.

ARTICLE 17: To see what sum of money the Town will vote to raise and appropriate for **General Government including Administration, Planning Board, Contractual Services, Town Office Operations, Insurances, Town Hall Operations, Town Hall Maintenance, Legal Services and IRA Contributions** not to exceed **\$271,227**.

Select Board & Budget Committee Recommend:	\$271,452
From Taxes:	\$262,932
From Carry Forward:	\$8,520
Administration	\$120,101
Planning Board	\$1,280
Contractual Services	\$31,079
Town Office Operation	\$16,975
Insurance	\$66,869
Town Hall Operation	\$15,189
Town Hall Maintenance	\$7,759
Legal Services	\$10,500
IRA Match	\$1,700
Total	\$271,452

It was moved by William Rowe and seconded by Melissa Randall to approve Article 17 as read. The motion was approved 3-0.

ARTICLE 18: To see what sum of money the Town will vote to raise and appropriate for **Protective Services and Social Welfare, including Fire Department, Animal Welfare, Municipal Street Lights, Municipal Hydrants, Health & Sanitation, Monument Lot, Municipal Welfare, Cemeteries, and Social Services** not to exceed **\$247,071**.

Select Board & Budget Committee Recommend:	\$247,071
From Taxes:	\$239,862
From Carry Forward:	\$7,209
Fire Department	\$58,211
Animal Welfare	\$4,000
Street Lights	\$4,200
Hydrants	\$41,000
Health & Sanitation	\$114,880
Monument Lot	\$200
Municipal Welfare	\$11,000
Cemeteries	\$12,380
Social Services	\$1,200
Total	\$247,071

It was moved by William Rowe and seconded by Tom Carone to approve Article 18 as read. The motion was approved 3-0.

ARTICLE 19: To see what sum of money the Town will vote to raise and appropriate for **Public Works**, not to exceed **\$404,964**.

Select Board & Budget Committee Recommend:	\$404,964
From Taxes:	\$122,616
From Fund Balance:	\$282,348

It was moved by William Rowe and seconded by Melissa Randall to approve Article 19 as read. The motion was approved 3-0.

ARTICLE 20: To see what sum of money the Town will vote to raise and appropriate for **Parks & Recreation**, not to exceed **\$10,000**.

Select Board & Budget Committee Recommend: **\$10,000**

From Taxes: \$8,500

From a Pirate Recreation Donation: \$1,500

It was moved by William Rowe and seconded by Tom Carone to approve Article 20 as read. The motion was approved 3-0.

ARTICLE 21: To see what sum of money the Town will vote to raise and appropriate for **Community Services including the Historical Society and Sangerville Public Library** not to exceed **\$18,750**.

Select Board & Budget Committee recommend: **\$18,750**

Historical Society \$750

Public Library \$18,000

It was moved by William Rowe and seconded by Melissa Randall to approve Article 21 as read. The motion was approved 3-0.

ARTICLE 22: To see what sum of money the Town will vote to raise and appropriate for **Debt Service**, not to exceed **\$18,026**.

Select Board & Budget Committee Recommend: **\$18,026**

Note: Annual debt service for the Rosenbauer fire truck is \$11,866 and for the 2015 Town Hall renovation is \$6,160.

It was moved by William Rowe and seconded by Tom Carone to approve Article 4 as read. The motion was approved 3-0.

ARTICLE 23: To see what sum of money the Town will vote to appropriate for the maintenance and environmental clean-up of the **Abbie Fowler Facility**, not to exceed **\$22,000**.

Select Board & Budget Committee Recommend: **\$22,000**

From Taxes: \$2,000

From Carry Forward: \$15,370

From Special Town Mtg. \$4,630

It was moved by William Rowe and seconded by Tom Carone that Article 23 be amended to add the words "raise and" before the word appropriate. The motion to amend was approved 3-0.

It was moved by William Rowe and seconded by Melissa Randall to approve Article 23 as read. The motion was approved 3-0.

ARTICLE 24: To see what sum of money the Town will vote to appropriate from the Sangerville Community Forest Reserve fund for **Forest Management** expenses, not to exceed **\$4,050**.

Select Board & Budget Committee Recommend: **\$4,050**

From Sangerville Community Forest Reserve: **\$4,050**

It was moved by William Rowe and seconded by Tom Carone to approve Article 24 as read. The motion was approved 3-0.

CAPITAL OUTLAY

ARTICLE 25: To see if the Town will vote to allow the Municipal Officers to accept revenues generated from the sale of forest products from town woodlots, and to distribute this revenue upon receipt, at a ratio of 20% for Sangerville Community Forest Reserve to pay the Consulting Forester and to implement the Forest Management Plan, and 80% for the Town Hall Renovation Reserve.

It was moved by William Rowe and seconded by Tom Carone to approve Article 25 as read. The motion was approved 3-0.

ARTICLE 26: To see what sum of money the Town will vote to raise and appropriate for the Capital Reserves including Public Works Equipment, Monument Lot, Fire Department Improvement, Parks & Recreation, Town Hall Renovations, Office Equipment and Fire Department Equipment not to exceed **\$25,007**.

Public Works Equipment	\$10,000
Monument Lot	\$675
Fire Department Improvement	\$1,000
Parks & Recreation	\$1,000
Town Hall Renovations	\$1,000
Office Equipment	\$750
Fire Department Equipment	\$10,582

Select Board & Budget Committee Recommend:	\$25,007
From Taxes:	\$13,750
From Monument Lot Carry Forward:	\$675
From Fire Department Carry Forward:	\$10,582

It was moved by William Rowe and seconded by Melissa Randall to approve Article 26 as read. The motion was approved 3-0.

ARTICLE 27: To see what sum of money the Town will vote to raise and appropriate for repairs to the stained glass windows in the Town Hall not to exceed **\$2,000**.

Select Board & Budget Committee Recommend: **\$2,000**

It was moved by William Rowe and seconded by Melissa Randall to approve Article 27 as read. The motion was approved 2-1 with Tom Carone voting no.

ARTICLE 28: To see if the Town will vote to allow the municipal Officers to expend revenue from an insurance settlement as necessary for repairs to the Fire Station.

Select Board & Budget Committee Recommend Approval

Note: The Town has received \$7,928 from insurances and has indicated that if the repairs exceed this amount, the Town could receive additional compensation.

It was moved by William Rowe and seconded by Tom Carone to approve Article 28 as read. The motion was approved 3-0.

OTHER ARTICLES

ARTICLE 29:	Shall the Town vote to accept as revenue to offset local property taxes in the year 2016:	
	State Revenue Sharing	\$ 71,274
	LRAP	\$ 34,256
	Carry Forwards	\$ 128,483
	Excise Tax	\$ 215,503
	Undesignated Revenues	\$ 30,000

Total: **\$ 479,516**

It was moved by William Rowe and seconded by Melissa Randall to approve Article 29 as read. The motion was approved 3-0.

ARTICLE 30: To see if the Town will vote to allow the Municipal Officers to expend revenue from the overlay as necessary to account for fractional differences in computing the tax rate, abatements, if any, and the 2% discount for taxes paid in full before 5:00 P.M. – July 31, 2016.

It was moved by William Rowe and seconded by Tom Carone to approve Article 30 as read. The motion was approved 3-0.

ARTICLE 31: To see if the Town will vote to authorize the municipal officers to dispose of town-owned property with a value of \$5,000 or less, under such terms and conditions as they deem advisable.

It was moved by William Rowe and seconded by Tom Carone to approve Article 31 as read. The motion was approved 3-0.

ARTICLE 32: To see if the Town will allow the Municipal Officers to accept revenue generated from certain fines and fees related to dog licensing, and the Town's Dog Ordinance; and expend such, in the administration of dog control.

It was moved by William Rowe and seconded by Melissa Randall to approve Article 32 as read. The motion was approved 3-0.

ARTICLE 33: To see if the Town will allow the Municipal Officers to accept revenue generated from Plumbing Permits, and to expend these funds to the Licensed Plumbing Inspector as compensation.

It was moved by William Rowe and seconded by Melissa Randall to approve Article 33 as read. The motion was approved 3-0.

ARTICLE 34: Shall the Town vote to give the monies raised from the State Snowmobile Registration received in 2016 to the Four-Winds Snowmobile Club?

It was moved by William Rowe and seconded by Tom Carone to approve Article 34 as read. The motion was approved 3-0.

ARTICLE 35: Moderator to swear in the Town Clerk.

It was moved by William Rowe and seconded by Melissa Randall to approve Article 35 as read. The motion was approved 3-0.

Moderator to swear in the newly elected Selectman.

Here of, fail not, have you there and then this warrant with your doings thereon. Given under our hands in the Town of Sangerville, Maine, this 2nd day of April in the year of our Lord, two thousand sixteen.

It was moved by William Rowe and seconded by Tom Carone to approve Article 36 as read. The motion was approved 3-0.

B. Term of Town Manager: It was moved by Melissa Randall and seconded by William Rowe that the Town Manager’s employment agreement dated February 24, 2015 be extended by one year to February 24, 2018. The motion was passed 3-0.

ITEM 9: ROAD ISSUES AND MAINTENANCE/ ROAD COMMISSIONERS’ UPDATE

It was remarked that the BUMP signs are more noticeable.

ITEM 10: APPOINTMENTS

A. Road Committee Additions: It was moved by William Rowe and seconded by Tom Carone that Dr. Richard Cabot and Richard Pellerin be added to the Road Committee for 2016.

ITEM 11: REPORTS:

- A. Bank Report
 - Business Checking \$70,000
 - Operating Reserves \$742,479
 - Capital Reserves \$233,722
 - Fire Truck Loan \$93,720
- B. Revenue Report for February
- C. Expenditure Report for February
- D. Capital Reserves

ITEM 12: CONSENT ITEMS: TREASURER & PAYROLL WARRANTS

It was moved by William Rowe and seconded by Tom Carone that the following Treasurer Warrants be approved:

# 35	State Secretary & Treasurer	\$2,220.29
# 36	Payroll	\$2,082.64
# 37	A.E. Robinson	\$2,045.54
# 38	MSAD #4, PERC, Hamlin, etc.	\$72,931.75

The motion to approve the Warrants was approved 3-0.

ITEM 13: ABATEMENTS & SUPPLEMENTS: None

ITEM 14: EXECUTIVE SESSION: None

ITEM 15: ADJOURNMENT

It was moved by Melissa Randall and seconded by William Rowe that the meeting be adjourned. The motion to adjourn at 7:40 pm was approved 3-0.

Respectfully Submitted: Ken Woodbury, Town Manager

WILLIAM L. ROWE, CHAIRMAN

TOM CARONE

MELISSA RANDALL