

**SPECIAL SELECTMEN’S MEETING  
MINUTES**

**March 7, 2016**

**9:00 AM**

**Town Hall Community Room**

**ITEM 1: CALL TO ORDER**

The meeting was called to order at 9:18 am in the Community Room of the Town Hall by Chairman William Rowe with Selectmen Tom Carone and Melissa Randall present with the Town Manager, Ken Woodbury. Members of the public present who signed in were Brent Randall and Dinny Wark.

**ITEM 2: PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ITEM 3: REVIEW OF ANNUAL TOWN MEETING WARRANT & ARTICLES**

**TOWN WARRANT**

Piscataquis, SS

State of Maine

To: Alvina Church, a resident of the Town of Sangerville, in said County of Piscataquis, State of Maine.

GREETINGS: In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Sangerville, in the County of Piscataquis and the State of Maine, qualified to vote in Town affairs, to assemble at the Sangerville Fire Station on Saturday, April 2, 2016 at the morning, then and there to act on the following Articles, to wit:

9:00 in

**ELECTION ARTICLES**

ARTICLE 1: To choose a Moderator to preside at said meeting.

INVOCATION Pastor David Ray, Jr., Grace Bible Church

**PLEDGE OF ALLEGIANCE**

ARTICLE 2: To adopt the *Maine Moderator’s Manual* published by the Maine Municipal Association as the authority on the rules and procedures for conducting the Annual Town Meeting.

ARTICLE 3: To ascertain if non-resident speakers are present and whether or not Inhabitants wish to call on them, to be heard.

#### INTRODUCTION OF ELECTED OFFICIALS

ARTICLE 4: To elect:  
One Selectman, Assessor & Overseer of the Poor, for a three-year term and to fix compensation.

The Select Board and Budget Committee recommend \$800 annual compensation for Select Board members.

Two School Committee Members for three-year terms

One School Committee Member for a two-year term.

One Sanitary District Trustee for a six-year term

#### **BUSINESS ARTICLES**

ARTICLE 5: To see if the Town will fix a date when taxes on real estate and personal property shall be due before 5:00 p.m. August 31, 2016 and payable, and fix a rate of interest to be charged on taxes unpaid after said date. (The maximum allowed is 7% per Title 36, M.R.S.A. § 505.4)

Select Board recommends 7%

ARTICLE 6: To see if the town will authorize prepayment of 2016 real estate and personal property taxes.

ARTICLE 7: To see if the Town will allow a discount of two percent (2%) on taxes paid in full before 5:00 p.m. on July 31, 2016 and vote to allow for payments received on taxes to be applied to the taxpayer's oldest outstanding tax bill.

ARTICLE 8: To see if the Town will vote to set the interest rate to be paid by the Town on abated taxes for the fiscal year (as per M.R.S.A. Title 36 § 506-A).

Select Board recommends 4% per annum.

ARTICLE 9: To see if the Town will authorize the Selectmen on behalf of the Town to sell cemetery lots, those revenues shall be put into the Perpetual Care Trust Fund Account.

ARTICLE 10: To see if the Town will authorize the Selectmen on behalf of the Town to sell and dispose of Real Estate and Personal Property acquired by the Town for nonpayment of taxes thereon. The revenue received from tax acquired property shall be used to pay the back taxes and any additional revenue shall be put in the general fund on such terms as they deem advisable and to execute Quit-Claim Deeds for such property.

- ARTICLE 11: To see if the Town will authorize the Municipal Officers to spend only those funds necessary for the operation of the Town of Sangerville during the period from **January 1, 2017** to the **2017 Annual Town Meeting**.
- ARTICLE 12: To see what action the Town will take on acceptance of donations and authorize the Selectmen to accept or to refuse any donations or gifts on behalf of the Town.
- ARTICLE 13: To see if the Town will vote to authorize the Selectmen to use up to \$10,000 from undesignated revenue in the event of overdrafts. Any use of this contingency arrangement must be voted on at a Select Board meeting and the expenditures made will be listed in the subsequent town report. Transfer of undesignated revenues in excess of \$10,000 must be authorized by the vote of a special town meeting.

*Note: \$504 was expended because more residents took advantage of the 2% discount for early payment of 2015 property taxes causing an overdraft and \$45 was expended because of an overdraft of the street lights account.*

## ORDINANCES

- ARTICLE 14: Omit straw vote.
- ARTICLE 15: Shall an Ordinance entitled “An Ordinance to Recall Elected Municipal Officials in the Town of Sangerville, Maine” be enacted?  
*Pursuant to M.R.S.A. Title 30-A §2602 (6). An attested copy of the proposed ordinance is attached to this warrant and available at the Town Office*
- The Select Board Recommends Approval.

## EXPENSE ARTICLES

- ARTICLE 16: Shall the Town vote to appropriate **\$25,487** from 2015 unexpended school taxes in the undesignated fund balance to apply toward the 2016 school taxes?  
*Note: The MSDA #4 school tax for Sangerville for 2016 is anticipated to be \$804,934.*
- ARTICLE 17: To see what sum of money the Town will vote to raise and appropriate for **General Government including Administration, Planning Board, Contractual Services, Town Office Operations, Insurances, Town Hall Operations, Town Hall Maintenance, Legal Services and IRA Contributions** not to exceed **\$271,227**.

Select Board & Budget Committee Recommend: **\$271,452**

From Taxes:	\$262,932
From Carry Forward:	\$8,520

Administration	\$120,101
Planning Board	\$1,280
Contractual Services	\$31,079
Town Office Operation	\$16,975
Insurance	\$66,869
Town Hall Operation	\$15,189

Town Hall Maintenance	\$7,759
Legal Services	\$10,500
IRA Match	\$1,700
Total	\$271,452

ARTICLE 18: To see what sum of money the Town will vote to raise and appropriate for **Protective Services and Social Welfare, including Fire Department, Animal Welfare, Municipal Street Lights, Municipal Hydrants, Health & Sanitation, Monument Lot, Municipal Welfare, Cemeteries, and Social Services** not to exceed **\$247,071**.

Select Board & Budget Committee Recommend:	<b>\$247,071</b>
From Taxes:	\$239,862
From Carry Forward:	\$7,209
Fire Department	\$58,211
Animal Welfare	\$4,000
Street Lights	\$4,200
Hydrants	\$41,000
Health & Sanitation	\$114,880
Monument Lot	\$200
Municipal Welfare	\$11,000
Cemeteries	\$12,380
Social Services	\$1,200
Total	\$247,071

ARTICLE 19: To see what sum of money the Town will vote to raise and appropriate for **Public Works**, not to exceed **\$404,964**.

Select Board & Budget Committee Recommend:	<b>\$404,964</b>
From Taxes:	\$122,616
From Fund Balance:	\$282,348

ARTICLE 20: To see what sum of money the Town will vote to raise and appropriate for **Parks & Recreation**, not to exceed **\$10,000**.

Select Board & Budget Committee Recommend:	<b>\$10,000</b>
From Taxes:	\$8,500
From a Pirate Recreation Donation:	\$1,500

ARTICLE 21: To see what sum of money the Town will vote to raise and appropriate for **Community Services including the Historical Society and Sangerville Public Library** not to exceed **\$18,750**.

Select Board & Budget Committee recommend:	<b>\$18,750</b>
Historical Society	\$750
Public Library	\$18,000

ARTICLE 22: To see what sum of money the Town will vote to raise and appropriate for **Debt Service**, not to exceed **\$18,026**.

Select Board & Budget Committee Recommend:	<b>\$18,026</b>
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*Note: Annual debt service for the Rosenbauer fire truck is \$11,866 and for the 2015 Town Hall renovation is \$6,160.*

ARTICLE 23: To see what sum of money the Town will vote to appropriate for the maintenance and environmental clean-up of the **Abbie Fowler Facility**, not to exceed **\$22,000**.

Select Board & Budget Committee Recommend:	<b>\$22,000</b>
From Taxes:	\$2,000
From Carry Forward:	\$15,370
From Special Town Mtg.	\$4,630

ARTICLE 24: To see what sum of money the Town will vote to appropriate from the Sangerville Community Forest Reserve fund for **Forest Management** expenses, not to exceed **\$4,050**.

Select Board & Budget Committee Recommend:	<b>\$4,050</b>
From Sangerville Community Forest Reserve:	<b>\$4,050</b>

### CAPITAL OUTLAY

ARTICLE 25: To see if the Town will vote to allow the Municipal Officers to accept revenues generated from the sale of forest products from town woodlots, and to distribute this revenue upon receipt, at a ratio of 20% for Sangerville Community Forest Reserve to pay the Consulting Forester and to implement the Forest Management Plan, and 80% for the Town Hall Renovation Reserve.

ARTICLE 26: To see what sum of money the Town will vote to raise and appropriate for the Capital Reserves including Public Works Equipment, Monument Lot, Fire Department Improvement, Parks & Recreation, Town Hall Renovations, Office Equipment and Fire Department Equipment not to exceed **\$25,007**.

Public Works Equipment	\$10,000
Monument Lot	\$675
Fire Department Improvement	\$1,000
Parks & Recreation	\$1,000
Town Hall Renovations	\$1,000
Office Equipment	\$750
Fire Department Equipment	\$10,582

Select Board & Budget Committee Recommend:	<b>\$25,007</b>
From Taxes:	\$13,750
From Monument Lot Carry Forward:	\$675
From Fire Department Carry Forward:	\$10,582

ARTICLE 27: To see what sum of money the Town will vote to raise and appropriate for repairs to the stained glass windows in the Town Hall not to exceed **\$2,000**.

Select Board & Budget Committee Recommend:	<b>\$2,000</b>
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ARTICLE 28: To see if the Town will vote to allow the municipal Officers to expend revenue from an insurance settlement as necessary for repairs to the Fire Station.

Select Board & Budget Committee Recommend Approval

*Note: The Town has received \$7,928 from insurances and has indicated that if the repairs exceed this amount, the Town could receive additional compensation.*

### OTHER ARTICLES

ARTICLE 29: Shall the Town vote to accept as revenue to offset local property taxes in the year 2016:

	State Revenue Sharing	\$	71,274
LRAP		\$	34,256
	Carry Forwards	\$	128,483
	Excise Tax	\$	215,503
	Undesignated Revenues	\$	30,000
	Total:	\$	<b>479,516</b>

ARTICLE 30: To see if the Town will vote to allow the Municipal Officers to expend revenue from the overlay as necessary to account for fractional differences in computing the tax rate, abatements, if any, and the 2% discount for taxes paid in full before 5:00 P.M. – July 31, 2016.

ARTICLE 31: To see if the Town will vote to authorize the municipal officers to dispose of town-owned property with a value of \$5,000 or less, under such terms and conditions as they deem advisable.

ARTICLE 32: To see if the Town will allow the Municipal Officers to accept revenue generated from certain fines and fees related to dog licensing, and the Town's Dog Ordinance; and expend such, in the administration of dog control.

ARTICLE 33: To see if the Town will allow the Municipal Officers to accept revenue generated from Plumbing Permits, and to expend these funds to the Licensed Plumbing Inspector as compensation.

ARTICLE 34: Shall the Town vote to give the monies raised from the State Snowmobile Registration received in 2016 to the Four-Winds Snowmobile Club?

ARTICLE 35: Moderator to swear in the Town Clerk.

ARTICLE 36: Moderator to swear in the newly elected Selectman.

Here of, fail not, have you there and then this warrant with your doings thereon. Given under our hands in the Town of Sangerville, Maine, this 2nd day of April in the year of our Lord, two thousand sixteen.

The Town Warrant and Articles were reviewed and corrected as above.

**ITEM 4: ADJOURN**

It was moved by Melissa Randall and seconded by William Rowe that the meeting be adjourned. The motion to adjourn at 10:14 am was approved 3-0.

Respectfully Submitted:

Ken Woodbury, Town Manager

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WILLIAM L. ROWE, CHAIRMAN

TOM CARONE

MELISSA RANDALL