

**SELECTMEN'S MEETING MINUTES**  
**February 24, 2015**  
**Community Room - 6:30 PM**

**ITEM 1: CALL TO ORDER**

The meeting was called to order at 6:30 pm in the Community Room of the Town Hall by Chairman William Rowe with Selectmen Tom Carone and Melissa Randall present with the Town Manager, Ken Woodbury. Members of the public who signed in were Irving McNaughton, Brent Randall, Peter Drummond, Dinny Wark, Richard Woodbury, Faith Woodbury, Dawn M. Simon, Jeffrey J. Willey, and Hill Artman.

**ITEM 2: PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ITEM 3 ADDITIONS TO THE AGENDA**

Warrant Article 03 was added to the agenda.

**ITEM 4: OPEN FORUM – ½ hour time limit**

There were no comments from the public.

**ITEM 5: CORRESPONDENCE****A. DEP Visit**

At the request of a Planning Board member, DEP Administrator Jim Beyer from the Bangor Office met at 3:30 pm on February 19, 2015, in the Town Hall Community Room with several members of the Planning Board and the Town Manager to discuss the erosion issues at the Town Garage. It was explained that the Town had budgeted monies for the project and that some of the remediation activities began in November will continue as soon as weather permits. Mr. Beyer reemphasized that no environmental permits are required for remediation and agreed to revisit the site in the spring to offer any suggestions to strengthen the Town's erosion remediation plans.

**B. Peakes & Gray**

A letter from David E. Gray, ESQ. of Peakes & Gray, Attorneys and Counselors-at-Law of Dexter, was given to the Select Board offering a proposal whereby Dawn M. Simon would pay \$4,500 to the town for 2012, 2013 and 2014 delinquent real estate taxes on her property at 129 Goff Road (Tax Map 1, Lot 3-3), the Town would retain a tax lien for the uncollected fees, interest, disclosures and attorney fees and the Town would issue a Municipal Quit Claim Deed without Covenants to allow Ms. Simon to list the property for sale. It was moved by Melissa Randall and seconded by William Rowe to approve the Municipal Quit Claim Deed without Covenants upon receipt of \$4,500 from Ms. Simon at 9 am on Wednesday, February 25, 2015. After discussion, the motion was approved 3-0.

**C. 2015-2016 Winter Maintenance**

Warren Nuite on Monday, February 23, 2015, met with the Town Manager on several plowing issues and announced his intention of withdrawing from his 2015/16 and 2016/17 contracts for winter maintenance for East Sangerville and South Sangerville. Noting his intention and needing to plan for the 2015 Town budget, the Town Manager said he would take Mr. Nuite's intention to the next meeting of the Select Board. It was moved by Melissa Randall and seconded by William Rowe that the Town Manager prepare alternative for winter maintenance for the 2015/16 season. After discussion, the motion was approved 3-0. It was moved by Tom Carone and seconded by William Rowe that the Town Manger contact the Town's sand vendor, Flint Contracting, about the issue of rocks in the sand. After discussion, the motion was approved 3-0.

**D. Environmental Maps.**

Diane Boretos, member of the Sangerville Community Forest Committee, delivered to the Town large ecological and environmental maps to assist the Planning Committee and the Town. The Town Manager will investigate ways to display the maps. Diane was commended for her work in providing these valuable color maps of Sangerville's ecological features to the Town.

E. Food Cupboard.6/18/20156/18/20156/18/2015

A correspondence from James Macomber of PENQUIS was present to the Select Board requesting volunteers, accommodation and money to support a new food cupboard to replace the Living Word Food Cupboard that will be closing. It was suggested that the request be presented to the Budget Committee and that perhaps the property at the closed Thrift Store on Route 23 might be available as a distribution location. An estimated 25 Sangerville residents currently take advantage of the Living Word Food Cupboard.

**ITEM 6: APPROVAL OF SELECTMEN'S MINUTES**

A. February 12, 2015 Select Board Meeting

It was moved by Melissa Randall and seconded by William Rowe that the Select Board Minutes of February 12, 2015, as presented be approved. It was noted that Select Board minutes after approval need to be signed by the Select Board members to attest that it is a true copy. Minutes from the previous three meetings in 2015 will be attested as required. The motion to approve the minutes was approved 3-0.

**ITEM 7: UNFINISHED BUSINESS**

A. Discussion of Revised Fire Department Organization

It was moved by William Rowe and seconded by Melissa Randall to table the Revised Fire Department Organization until after the Town Meeting. The motion to table was approved 3-0.

B. Rescind computer purchase from surplus and take it out of Town Office, Office Equipment (delete)

It was moved by William Rowe and seconded by Tom Carone that the computer purchase item be deleted from the agenda. The motion to delete was approved 3-0.

C. Approval of ATV use of specific town roads (1. Flander's Hill Rd. to E. Sangerville Rd., 2. E. Sangerville Rd. from Flander's Hill Road to Knowlton Mill's Rd., 3. Knowlton Mill's Rd. to Burrough Rd., 4. Burrough Rd. east to the RR tracks)

It was moved by William Rowe and seconded by Tom Carone that the Select Board table any approval of ATV use on specific Town roads until after a non-binding straw vote is held at the Town Meeting to gauge the position of a majority of the town's voters.

D. Appointment of Jeff Willey as Assistant Public Health Officer for 2015.

It was moved by William Rowe and seconded by Melissa Randall that Jeffrey J. Willey, Jr. be appointed as Assistant Public Health Officer. After discussion, the motion to appoint was approved 3-0.

E. Authorization to advertise for tax acquired property at 129 Goff Road.

It was moved by William Rowe and seconded by Tom Carone that the authorization to advertise be tabled pending the resolution of the issue. The motion to table was approved 3-0.

**ITEM 8: NEW BUSINESS**

A. Date for Special Select Board Meeting for budget and other warrants.

It was moved by Melissa Randall and seconded by Tom Carone that a Special Select Board Meeting be held on Wednesday, March 4, 2015, starting at 9 am in the Community Room of the Town Hall to discuss and prepare warrants for the March 29, 2015 Annual Town Meeting. After discussion, the motion for a Special Select Board meeting was approved 3-0.

B. Authorization to award a contract to print the Town Report at a vendor cost not to exceed \$1,750.

It was moved by Melissa Randall and seconded by Tom Carone that the Town Manager be authorized to award a contract to print the 2014 Annual Town Report at a vendor cost not to exceed \$1,750. After discussion, the motion was approved 3-0.

C. Approval to execute an Employment Contract with the Town Manager.

It was moved by William Rowe and seconded by Tom Carone that the Employment Contract with the Town Manager prepared by the Town's attorney be executed. After discussion, the motion to execute the employment contract was approved 3-0.

D. Lodging of a proposed policy of advisory committees.

It was moved by Melissa Randall and seconded by William Rowe that the Policy on Advisory Committee be tabled until the next meeting of the Select Board to allow time for the public to comment. The motion to table was approved 3-0.

E. Approval of Quit Claim Deeds

1. Carroll Carle, Jr., Map 005, Lot 045
2. Stanley Kulig, Map 002, Lot 003
3. William Congleton, Jr., Map 001, Lot 004

It was moved by Melissa Randall and seconded by Tom Carone that the Quit Claim Deed for Carroll Carle, Jr., Map 005, Lot 045 be approved. After discussion, the motion to execute the deed was approved 3-0.

It was moved by Melissa Randall and seconded by Tom Carone that the Quit Claim Deed for Stanley Kulig, Map 002, Lot 003 be approved. After discussion, the motion to execute the deed was approved 3-0.

It was moved by Melissa Randall and seconded by William Rowe that the Quit Claim Deed for William Congleton, Jr., Map 001, Lot 004 be approved. After discussion, the motion to execute the deed was approved 3-0.

**ITEM 9: ROAD ISSUES AND MAINTENANCE/ ROAD COMMISSIONERS' UPDATE: none**

**ITEM 10: APPOINTMENTS**

The appointment of Assistant Public Health Officer was taken up under unfinished business.

**ITEM 11: REPORTS**

- A. Expense Summary Report for January
- B. Revenue Summary Report for January
- C. Bank Balances Report for January
  1. Business Checking I \$ 70,000.00
  2. High Tier Rate Repurchase Account \$ 1,000,604.16
  3. Independent Money Market DDA \$ 72,240.68
  4. Independent Money Market DDA \$ 4,075.77
  5. Municipal Loan \$ 5,316.36
- D. GA Report for January
- E. Town Manager
  1. GA training in Houlton on March 13, 2015, \$35
  2. TRIO training by WebEx on February 27, 2015, \$50
  3. Tax Lien Procedures in Orono on March 3, 2015, \$50

The format of the reports was discussed. The issue of when funds were set aside for the rescue truck as a reserve was discussed. The possibility of paying off the loan early to save interest costs could be taken up as a warrant article at the Annual Town Meeting.

**ITEM 12: CONSENT ITEMS: TREASURER & PAYROLL WARRANTS**

**A. 2015 WARRANTS**

#18	Piscataquis County Registry of Deeds	\$57
#19	GA rent	\$413
#20	Weekly Payroll	\$2,190

Sangerville

Board of Selectmen

Minutes

#21	Secretary of State	\$8,851.75
#22	C&W Nuite, winter roads	\$13,098.08
#23	Piscataquis County Registry of Deeds	\$95
#24	Treasurer's Warrant, daily bills	\$2,931.65
#06	Weekly Payroll	\$1,613.58

It was moved by William Rowe and seconded by Tom Carone that the 2015 Warrants 18-24 and 06 be approved. The motion was approved 3-0.

**ITEM 13:**      **ABATEMENTS & SUPPLEMENTS:** None

**ITEM 14:**      **EXECUTIVE SESSION:** None

**ITEM 15:**      **ADJOURN**

It was moved by William Rowe and seconded by Tom Carone that the meeting be adjourned at 7:40 pm. The motion to adjourn was approved 3-0.

Respectfully Submitted:                      Ken Woodbury, Town Manager

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WILLIAM L. ROWE, CHAIRMAN

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TOM CARONE

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MELISSA RANDALL