

SELECTMEN'S MEETING MINUTES
February 12, 2015
Community Room - 6:30 PM

ITEM 1: CALL TO ORDER

The Meeting was called to order by Chairman William Rowe at 6:35 with Selectmen Tom Carone and Melissa Randall present and the Town Manager, Ken Woodbury. Members of the public who signed in were Irving McNaughton, Virginia Wark, Brent Randall, Richard Dobson, and Jeff Willey.

ITEM 2: PLEDGE OF ALLEGIANCE

The pledge of Allegiance was recited.

ITEM 3 ADDITIONS TO THE AGENDA

Warrant 17 was added to the agenda.

Executive Sessions with the Town Attorney will be held when the Solicitor arrives later in the meeting.

ITEM 4: OPEN FORUM – ½ hour time limit

Richard Dobson presented a paper to the Board with a request that it be read.

ITEM 5: CORRESPONDENCE

- A. A Policy on Postings, Flyers & Petitions was presented to the Board by the Town Manager which is intended to go into effect on February 13, 2015, with the intent of having a uniform policy that will make community and business information as well as flyers and petitions more available to the general public. The policy will be posted on the community bulletin board in the hallway of the Town Hall.
- B. A request was read to the Board asking for subordination of the Town's interest in the property of Carl W. Butler at 86 Flanders Hill Road so that he can refinance his home. He had received a rehabilitation grant in 2011. With no objections from the Board, the Town Manager will sign the release.
- C. The correspondence from the Workplace Safety and Health Division of the Maine Department of labor was presented. The Town has corrected the 14 violations. The Labor Department will next discuss the corrections with the Town and determine what penalties may be assessed for the violations.
- D. The Notice of Intent for a Waste Water Discharge be the Guilford-Sangerville Sanitary District into the Piscataquis River was read.

ITEM 6: APPROVAL OF SELECTMEN'S MINUTES

- A. It was moved by Melissa Randall and seconded by William Rowe that the minutes of the January 13, 2015 Select Board Meeting as presented be approved. The motion was approved 3-0.
- B. It was moved by Melissa Randall and seconded by Tom Carone that the minutes of the January 22, 2015 Select Board Meeting as presented be approved. The motion was approved 3-0.

ITEM 7: UNFINISHED BUSINESS

- A. Approval to advertise for bids for the tax acquired property at 129 Goff Road
It was moved by Melissa Randall and seconded by William Rowe that discussion of this item be tabled until after the Town Attorney arrives. The motion was approved 3-0.

- B. Approval to advertise as separate bids for the recreation field mowing and the cemetery/Abbie Fowler/town hall, etc. mowing

It was moved by Melissa Randall and seconded by William Rowe to award the bid to Adam Potter for the Recreational Field mowing if the bid price for 2015 is under \$3,000. The motion was approved 2-1.

It was moved by Melissa Randall and seconded by Tom Carone that the Town Manager negotiate a contract with P.J. Lawncare for under \$10,000 for all other town mowing. The motion was approved 3-0.

ITEM 8: NEW BUSINESS

- A. Discussion of the format of the Town Report
 - 1. Special Cover, Color, Content (due date 2/17/2015)
 - 2. Bicentennial 2 pp. insert in color
 - 3. Dedication of the Town Report

It was the consensus of the Board that the Town Report have a 4-color cover with a picture of the Bicentennial Committee that was taken by the town sign. A two page (4-sides) section of the report will be devoted to the bicentennial celebration and be in 4-color. The Town Report should be dedicated to Pam Smith and Kathy Starbird for their work as co-chairs of the Bicentennial Committee and also dedicated in memory of Marion Cleaves.

Upon the arrival of Thad Zmistowski, Town Counsel, It was moved by William Rowe and seconded by Tom Carone at 7:22 pm that the Board go into Executive Session pursuant to 1 M.R.S.A. § 405(6)(E), Consultations with Legal Counsel, to discuss property issues, 1 M.R.S.A. § 405(6)(C). The motion was approved 3-0.

It was moved by William Rowe and seconded by Tom Carone that the Select Board reconvene in public session at 7:45. The motion was approved 3-0.

It was moved by William Rowe and seconded by Melissa Randall that pending final advice by legal counsel to authorize the Town Manager to negotiate with the taxpayer at 129 Goff Road for payment in full of all arrearage and conveyance of the property back to the taxpayer. The motion was approved 3-0.

With the continued presence of Thad Zmistowski, Town Counsel, It was moved by William Rowe and seconded by Melissa Randall at 7:47 pm that the Board go into Executive Session pursuant to 1 M.R.S.A. § 405(6)(E), Consultations with Legal Counsel, to discuss personnel matters, 1 M.R.S.A. § 405(6)(A). The motion was approved 3-0.

It was moved by Melissa Randall and seconded by Tom Carone that the Select Board reconvene in public session at 8:52 pm. The motion was approved 3-0.

It was moved by Melissa Randall and seconded by William Rowe that the Town Counsel prepare an employment agreement between the Town and the Town Manager for consideration by the Select Board at its next session on February 24, 2015. After discussion, the motion was approved 3-0.

The Select Board took a health break at 8:53 pm and reconvened at 9:01 pm to resume with new business.

- B. Approval of the 2015 Holiday Schedule for town employees and the closing of the town office.

It was moved by William Rowe and seconded by Tom Carone that the following holiday schedule for the Town be approved for 2015. After discussion, the motion was approved 3-0.

New Year's (1-1-15); ML King (1-19-15); Presidents' (2-16-15); Patriots' (4-16-15); Memorial (5-25-15); Independence (Fri. 7-3-15); Labor (9-7-15); Columbus (10-12-15); Veterans' (11-9

or 11-15); Thanksgiving (11-26-15); Day after Thanksgiving (11-27-15); Christmas (12-25-15); Day before Christmas (12-24-15).

C. Discussion of the revised Fire Department Organization

It was moved by Melissa Rowe and seconded by William Rowe to table discussion of the revised Fire Department Ordinance. The motion was approved 3-0.

D. Town Meeting

It was the consensus to invite the Historical Society to provide the dinner by donation at the annual Town Meeting.

E. Quit Claim Deeds

1. It was moved by Tom Carone and seconded by Melissa Randall that the Quit Claim deed for Map 11, Lot 45 be conveyed to Larry and Kathy Hooper. The motion was approved 3-0.
2. It was moved by Tom Carone and seconded by William Rowe that the Quit Claim deed for Map 19, Lot 05-99 be conveyed to Amos and Bonnie Lawrence. The motion was approved 3-0
3. It was moved by William Rowe and seconded by Tom Carone that the Quit Claim deed for Map 5, Lot 34-1 be conveyed to Lynn Davis and Mark Dyer. The motion was approved 3-0.

F. Rescind Computer Purchase from Surplus

The motion was made by William Rowe and seconded by Melissa Randall that the computer purchase accounting notation be tabled. The motion to table was approved 3-0.

G. Approval of the 2015 Piscataquis County Assessors' Return for \$117,145.00

It was moved by William Rowe and seconded by Tom Carone that the 2015 Piscataquis County Assessors' Return be approved. The motion was approved 3-0.

H. Approval of ATV use of specific town roads (1. Flander's Hill Rd. to E. Sangerville Rd., 2. E. Sangerville Rd. from Flander's Hill Road to Knowlton Mill's Rd., 3. Knowlton Mill's Rd. to Burrough Rd., 4. Burrough Rd. east to the RR tracks)

It was moved by Melissa Randall and seconded by William Rowe that discussion of the ATV use of town roads be tabled. The motion to table was approved 3-0.

I. Open and Approve Bids for Tax Acquired Properties

1. Bids were opened for Parcel One, Map 5, Lot 45, with a minimum bid required of \$1,251.41. Two bids were received: one from Jeff Hobbs of 533 Pine Street, Dover-Foxcroft for \$1,500 with a \$150 deposit and a second from Carroll Carle for \$2,086 with a \$2,086 deposit. It was moved by William Rowe and seconded by Melissa Randall that the bid by Carroll Carle for \$2,086 be accepted. After discussion, the motion was approved 3-0.
2. Bids were opened for Parcel Two, Map 2, Lot 3, with a minimum bid required of \$1,016.82. One bid were received from Stanley Kulig, 147 Bean Hill Road, Sangerville for \$3,000 with a \$3,000 deposit. It was moved by Tom Carone and seconded by William Rowe that the bid by Stanley Kulig for \$3,000 be accepted. After discussion the motion was approved.
3. Bids were opened for Parcel Three, Map 1, Lot 4, with a minimum bid required of \$1,989.75. One bid was received for \$2,551 from William Congleton, Jr. of 846 Kennebec Road, Hampden with a \$255.10 deposit. It was moved by William Rowe and seconded by Melissa Randall that the bid by William Congleton, Jr. for \$2,551 be accepted. After discussion, the motion was approved 3-0.

J. Request for Payment Plan for Over Due Taxes

It was moved by William Rowe and seconded by Tom Carone that payments can be worked out with the Town Office with any payments applied first to the oldest past due obligations. After discussion, the motion was approved 3-0.

ITEM 9: ROAD ISSUES AND MAINTENANCE/ ROAD COMMISSIONERS' UPDATE

ITEM 10: APPOINTMENTS

A. Appointment of Assistant Public Health Officer for 2015: Jerry Rush, Deputy Fire Chief
It was moved by William Rowe and seconded by Melissa Randall that the appointment of an Assistant Public Health Officer be tabled. The motion was approved 3-0.

ITEM 11: CONSENT ITEMS: TREASURER & PAYROLL WARRANTS

It was moved by William Rowe and seconded by Melissa Randall that the following warrants be approved:

2014 WARRANTS

#180: CES, Abbie Fowler	\$250.00
Total	\$250.00

2015 WARRANTS

#11 Lien Discharges	\$152.00
#12 Weekly Payroll	\$5,940.44
#13 GA (VOIDED)	
#14 Weekly Payroll	\$2,600.02
#15: A.E. Robinson Oil, Town, Public Works & Fire Dept.	\$3,851.02
#16: MSAD 4, Dover-Foxcroft Waste, CMP, Assessor, etc.	\$95,889.61
#17: Weekly Payroll	\$2,219.71

After discussion, the motion was approved 3-0.

ITEM 12: ABATEMENTS & SUPPLEMENTS: None

ITEM 13: EXECUTIVE SESSION: Above

ITEM 14: ADJOURN

It was moved by William Rowe and seconded by Tom Carone that the meeting be adjourned at 9:21 pm. The motion to adjourn was approved 3-0.

Respectfully Submitted: Ken Woodbury, Town Manager

WILLIAM L. ROWE, CHAIRMAN

TOM CARONE

MELISSA RANDALL