

## SELECTMEN'S MEETING Minutes

November 10, 2016 6:30 pm

Town Hall Community Room

**ITEM 1: CALL TO ORDER**

The meeting was called to order at 6:30 by Chairman Melissa Randall. Present were Selectmen Dale Gray and Michael Wark. Members of the public attending were Terry Wark, Virginia Wark, Brent Randall and Peter Drummond.

**ITEM 2: PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited

**ITEM 3 ADDITIONS TO THE AGENDA: None**

**ITEM 4: OPEN FORUM – ½ hour time limit: None**

**ITEM 5: COMMUNICATIONS: None**

**ITEM 6: APPROVAL OF SELECTMEN'S MINUTES**

It was moved by Melissa Randall and seconded by Dale Gray to approve the October 27, 2016 Select Board Meeting, October 28, 2016 Special Selectmen's Meeting Minutes, October 30, 2016 Special Selectmen's Meeting Minutes, and the November 4, 2016 Special Selectmen's Meeting Minutes. Motion passed 3-0.

**ITEM 7: UNFINISHED BUSINESS:**

- A. After a brief discussion of the Monday to Friday work week and the new Flex Time policy, it was moved by Dale Gray and seconded by Mike Wark to inform the Town Employees that Sangerville will now follow a Flex time pay system and no longer use comp. time in lieu of overtime pay. All overtime hours taken as Flex time must be used in the calendar week they are accrued. Motion passed 3-0.
- It was moved by Dale Gray and seconded by Melissa Randall that Public Works will work from 8 AM to 4 PM Monday to Friday. Motion passed 3-0.
- It was moved by Dale Gray and seconded by Melissa Randall to adjust the pay period for Town Employees, after the 1<sup>st</sup> of the New Year, to a Monday to Sunday pay period to be paid on the following Thursday in a manner that doesn't negatively impact the Town Employees. Motion passed 3-0.

**ITEM 8: NEW BUSINESS**

- A. The Board thanked Terry Wark for updating the Town Website.
- B. Dale Gray made a motion, seconded by Melissa Randall to leave Alvina Church as the Interim Town Manager until the New Year, when she will be hired as Clerk/ Town Manager. Motion passed 3-0.
- C. The Board briefly discussed staffing in the Town Office. The new Deputy Clerk job description was tabled by mutual agreement until the November 22, 2016 Selectmen's Meeting.

**ITEM 9: BOARD OF ROAD COMMISSIONERS**

- A. Mike Wark made the motion seconded by Melissa Randall to suspend Crack Sealing for this year as the weather is now too cold. Motion passed 3-0.
- B. Peter Drummond reported that the second attempt at crack sealing on Frenchs Mill Rd. would not be charged to the Town. (The money to pay for the crack sealing on Frenchs Mill Rd. will remain in the Road Improvement Reserve account.) The Trucks and sanders are ready for snow. Public Works has been filling potholes and working on putting up the fire wood for the Shed. Joel Burdin, from Charleston Correctional Center contacted PD about the availability of the crew for a day of brush cutting south of Brockway Mills Rd. on Silvers Mill Rd. The Selectmen approved PD's overtime for Friday 11/11/16.

**ITEM 10: APPOINTMENTS: None**

**ITEM 11:       REPORTS: None**

**ITEM 12:       CONSENT ITEMS: TREASURER & PAYROLL WARRANTS**

Melissa Randall made the motion seconded by Dale Gray to approve the following Warrants.

#193 BMV 10/19/16 to 10/31/16	\$1,565
#194 Payroll Warrant 11/03/16	\$3,789.35
#195 A.E. Robinson Oil Co.	\$1,100.63
#196 CW Nuite	\$13,357
#197 Payroll Warrant 11/10/16	\$4,127.15
#198 Treasurer's Warrant/Woodbury	\$282.09
#199 Treasurer's Warrant	\$81,585.88
#200 Payroll Warrant/ Willey	\$538.25
#201 IF&W/ Animal Welfare	\$329.00

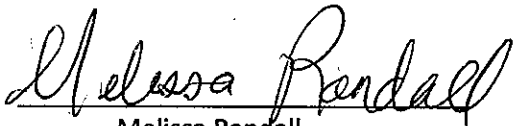
The motion was approved 3-0.

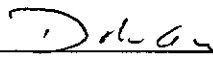
**ITEM 13:       ABATEMENTS & SUPPLEMENTS: None**

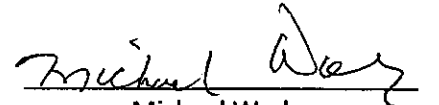
**ITEM 14:       EXECUTIVE SESSION: None**

**ITEM 15:       ADJOURNMENT**

Melissa Randall made the motion seconded by Dale Gray to adjourn at 7:15 PM. Motion passed unanimously.

  
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Melissa Randall

  
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Dale Gray

  
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Michael Wark