

SELECTMEN'S MEETING MINUTES
November 10, 2015
6:30 pm
Town Hall Community Room

ITEM 1: CALL TO ORDER

The meeting was called to order at 6:30 pm in the Community Room of the Town Hall by Chairman William Rowe with Selectmen Tom Carone and Melissa Randall present with the Town Manager, Ken Woodbury. Members of the public present who signed in were Phil Martin, Brent Randall and Dinny Wark.

ITEM 2: PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ITEM 3 ADDITIONS TO THE AGENDA

The following additions were made to the agenda:

- A. Seacoast Security replacing VisiTank monitoring of Town boiler temperature and fuel levels.
- B. Budget Committee Appointment
- C. Warrant Articles 151, 152, 153, 154 & 155
- D. December decorations for the Town Hall

It was moved by William Rowe and seconded by Melissa Randall that a 4' wreath be placed on the front door and a smaller wreath on the side door, a large wreath be placed at the Memorial Monument with a spot light and battery operated candles be placed in the Town Hall windows. The motion was approved 3-0.

ITEM 4: OPEN FORUM – ½ hour time limit

Phil Martin requested a key to the Town Hall offices to be able to clean earlier. It was decided that Phil could start his day at eight when the offices are open.

ITEM 5: COMMUNICATIONS

- A. Ken Woodbury has now received certification for three years until November 2, 2018 as a Local Health Officer.
- B. Maine DOT has lowered the speed limits on the McPhetres Road to 25 MPH for the first .42 miles and 35 MPH for the next 1.31 miles in Sangerville. The request for the lower speed limits was made by the Town.

ITEM 6: APPROVAL OF SELECTMEN'S MINUTES

It was moved by Melissa Randall and seconded by William Rowe that the October 22, 2015 Select Board Meeting minutes be approved. The motion was approved 3-0 with the correction of a spelling error as pointed out by Tom Carone in Diane Boretos' name.

ITEM 7: UNFINISHED BUSINESS: None**ITEM 8: NEW BUSINESS**

- A. It was moved by Melissa Randall and seconded by William Rowe that the Town Manager contract with Window Dressers for insulating window inserts for four windows in the Town Hall Offices for \$121.62 and seven windows in the Library for \$189.64. Studies with oil heated buildings show a one year payback period. The inserts can remain in place permanently or can be removed if necessary and are re-usable. Window Dressers are made by Volunteers in Maine and is sponsored by the Maine Highlands Senior Center and the Thriving in Place Coalition. Additional information is available at www.windowdressers.org. The motion was approved 3-0.

- B. It was moved by Melissa Randall and seconded by Tom Carone to approve the transfer of ownership of the unused plots in Cemetery Lot 237 in the Village Cemetery from Priscilla Clark to Mr. and Mrs. Rodney Edgerly. The motion was approved 3-0.
- A. A Special Select Board workshop will be scheduled for the Town staff to discuss their budget requests for 2016.
- B. The issue of Seacoast Security replacing VisiTank monitoring of temperature and fuel levels for three Town boilers was discussed. The cost of the new replacement equipment is \$350 each and requires a \$228 annual monitoring fee versus \$199.95 VisiTank. It was determined first to research less expensive alternatives.

ITEM 9: ROAD ISSUES AND MAINTENANCE/ ROAD COMMISSIONERS' UPDATE: None

ITEM 10: APPOINTMENTS

- A. It was moved by Melissa Randall and seconded by Tom Carone that the Town Manager, Ken Woodbury, be appointed to a three year term as Local Health Officer for the Town of Sangerville for a three year term expiring December 31, 2017. . The motion was approved 3-0.
- B. It was moved by Melissa Randall and seconded by William Rowe that Brydie Armstrong be appointed to the Budget Committee. The motion was approved 3-0.

ITEM 11: REPORTS

- A. Account Balances Report as of October 31, 2015
 - 1. Checking Account \$ 70,000
 - 2. Operating Reserves \$ 930,590
 - 3. Capital Reserves \$ 272,472
 - 4. Debt (Rosenbauer Fire Truck) \$ 96,534
- B. Revenues as of October 31, 2015
- C. Reserve Accounts as of October 31, 2015
- D. Expenditures as of October 31, 2015

ITEM 12: CONSENT ITEMS: TREASURER & PAYROLL WARRANTS

It was moved by William Rowe and seconded by Tom Carone that the following Treasurer Warrants be approved.

#144	Registry of Deeds	\$437
#145	Sangerville Post Office	\$238.08
#146	Payroll	\$6,804.78
#147	GA	\$183.15
#148	Payroll	\$2,366.40
#149	Gary Sudsbury	\$226.53
#150	Registry of Deeds	\$133.00
#151	Window Dressers	\$311.26
#152	A.E. Robinson	\$889.07
#153	Jeffrey Willey, Sr.	\$461.75
#154	Oct-2015 State/Agent Reports	\$7,202.20
#155	Monuments/Misc.	\$24,788.13

The motion to approve the Warrants was approved 3-0.

ITEM 13: ABATEMENTS & SUPPLEMENTS: None

ITEM 14: EXECUTIVE SESSION: None

ITEM 15: ADJOURNMENT

It was moved by William Rowe and seconded by Tom Carone that the meeting be adjourned. The motion to adjourn at 7:35 pm was approved 3-0.

Respectfully Submitted: Ken Woodbury, Town Manager

WILLIAM L. ROWE, CHAIRMAN

TOM CARONE

MELISSA RANDALL

DRAFT