

**SELECTMEN'S MEETING MINUTES**  
**January 13, 2016**  
**6:30 pm**  
**Town Hall Community Room**

**ITEM 1: CALL TO ORDER**

The meeting was called to order at 6:30 pm in the Community Room of the Town Hall by Chairman William Rowe with Selectmen Tom Carone and Melissa Randall present with the Town Manager, Ken Woodbury. Members of the public present who signed in were Brent Randall and Dinny Wark.

**ITEM 2: PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ITEM 3: ADDITIONS TO THE AGENDA**

- A. Warrant Articles 186, 187, 188, 189, 1, 2, 4, 5, 6 & 7
- B. 5500 Truck
- C. Time Sheets

**ITEM 4: OPEN FORUM – ½ hour time limit: no comments**

**ITEM 5: COMMUNICATIONS**

- A. MRC Meeting is being held tonight in Parkman. The Town Manager will request a copy of any minutes taken at that meeting.
- B. The CDBG-Micro Enterprise Letter of Intent and Invitation to apply on behalf of Martin's Cleaning Service for \$47,490 was reviewed. A Public Hearing has been scheduled for January 28, 2016 at 6:00 pm in the Town Hall Community Room. The grant application will also need the approval of the Town's legislative body at the Special Town Meeting. The best time for a Special Town Meeting would be at 6:00 on January 28, 2016 following the Public Hearing.

**ITEM 6: APPROVAL OF SELECTMEN'S MINUTES**

- A. It was moved by William Rowe and seconded by Tom Carone that the December 22, 2015 Select Board Meeting minutes be approved. The motion was approved 3-0.

**ITEM 7: UNFINISHED BUSINESS: None**

**ITEM 8: NEW BUSINESS**

- A. It was moved by William Rowe and seconded by Melissa Randall that the Office secure a Credit Card with a credit limit of \$1,000 and with the Town Manager having the authority to sign for charges. The motion was approved 3-0.
- B. It was moved by Melissa Randall and seconded by William Rowe that the calendar year 2016 contract for disposal of septic tank waste with Patterson's Septic Tank Pumping for \$550 be approved. The motion was approved 3-0.
- C. It was moved by Melissa Randall and seconded by William Rowe that the fee schedule for 8.5x11 or 8.5x14 copies be increased from \$0.25 to \$.50 per copy. The motion was approved 3-0.
- D. It was moved by William Rowe and seconded by Melissa Randall that the expenditure of \$20,000 for the Sangerville Historical Society to use as the local cash match for a \$100,000 grant from the Piscataquis County Economic Development Council for removal of hazardous materials from the Abbie Fowler School be approved with \$15,368.99 from the remaining funds in the Abbie Fowler

account and the remaining funds subject to the approval of the auditor. The motion was approved 3-0.

E. It was noted that employee time sheets need to be submitted with the payroll warrants.

**ITEM 9: ROAD ISSUES AND MAINTENANCE/ ROAD COMMISSIONERS' UPDATE**

A. The 5500 truck had problems with the front end pinion gear and the rear end spider gear requiring \$2,700 in parts. The Select Board and Town Manager were made aware of the problem as soon as it happened and prior to any expenditure being made.

**ITEM 10: APPOINTMENTS: None**

**ITEM 11: REPORTS**

- A. October GA: \$719.32
- B. November GA: \$1650.15
- C. Account Balances Report as of October 31, 2015
  - 1. Checking Account \$ 70,000
  - 2. Operating Reserves \$ 928,309
  - 3. Capital Reserves \$ 230,176
- D. Debt (Rosenbauer Fire Truck) \$ 95,103
- E. Revenues as of December 31, 2015
- F. Reserve Accounts as of December 31, 2015
- G. Expenditures as of December 31, 2015

**ITEM 12: CONSENT ITEMS: TREASURER & PAYROLL WARRANTS**

It was moved by William Rowe and seconded by Tom Carone that the following Treasurer Warrants be approved:

# 181	Piscataquis Chamber of Commerce	\$125
# 182	Victorian Millworks	\$2,633.17
# 183	Payroll	\$7,231.31
# 184	Post Office	\$343
# 185	State Agent Reports	\$5,180.35
# 186	State of Maine	\$1,636.08
# 187	Ken Woodbury	\$60
# 188	PERC, Overhead Door, CMP, etc.	\$5,142.58
# 189	AE Robinson	\$1,605.66
# 1	Motor Vehicle Registration	\$1,399.56
# 2	Payroll	\$1,955.58
# 4	Ken Woodbury	\$43.96
# 5	Registry of Deeds	\$19
# 6	MSAD #4, MMA, etc.	\$78,301.73
# 7	Tex Morgan	\$362

The motion to approve the Warrants was approved 3-0.

**ITEM 13: ABATEMENTS & SUPPLEMENTS**

It was moved by Melissa Randall and seconded by William Rowe that an abatement of \$27.75 in 2015 property taxes on Map/Lot 07-02-00-00 be approved. The motion was approved 3-0.

**ITEM 14: EXECUTIVE SESSION: None**

**ITEM 15: ADJOURNMENT**

It was moved by Melissa Randall and seconded by William Rowe that the meeting be adjourned. The motion to adjourn at 7:44 pm was approved 3-0.

Respectfully Submitted: Ken Woodbury, Town Manager

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WILLIAM L. ROWE, CHAIRMAN

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TOM CARONE

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MELISSA RANDALL