TOWN OF SANGERVILLE
PLANNING BOARD ORDINANCE

1. ESTABLISHMENT

Pursuant to art. VIII, pt. 2, Section 1 of the Maine
Constitution and 30 M.R.S.A. Section 2151-A, the Town of
Sangerville hereby establishes the Sangerville Planning
Board.

2. APPOINTMENT

a. Board members shall be appointed by the municipal
officers and sworn by the clerk or other person
authorized to administer oaths.

b. The board shall consist of five (5) members and two (2)
associate members.

c. The term of each member shall be three (3) years, except
the initial appointments which shall be for one (1), two
(2) and three (3) years respectively. The term of
office of an associate member shall be one year; All
appointments expire at the March Town Meeting of the year
of expiration of term.

d. When there is a permanent vacancy, the municipal officers
shall within sixty (60) days of its occurrence appoint a
person to serve for the unexpired term. A vacancy shall
occur upon the resignation or death of any member, or
when a member ceases to be a legal resident of the town,
or when a member fails to attend four (4) consecutive
regular meeting, or fails to attend at least seventy-five
percent (75%) of all meeting during the preceding twelve
(12) month period. When a vacancy occurs, the
chairperson of the board shall immediately so advise the
municipal officers in writing. The board may recommend
to the municipal officers that the attendance provision
be waived for cause, in which case no vacancy will then
exist until the municipal officers disapprove the
recommendation. The municipal officers may remove
members of the planning board by unanimous vote, for
cause, after notice and hearing.

e. A municipal officer may not be a member or associate
member.
3. ORGANIZATION AND RULES

a. The board shall elect a chairperson and vice-chairperson from among its members. The board shall elect a secretary from among it members. The term of all offices shall be (1) one year with eligibility for re-election.

b. When a member is unable to act because of interest, physical incapacity, absence or any other reason satisfactory to the chairperson, the chairperson shall designate an associate member to sit in that member's stead.

c. An associate member may attend all meetings of the board and participate in its proceedings, but may vote only when he or she has been designated by the chairperson to sit for a member.

d. Any question of whether a member shall be disqualified from voting on a particular matter shall be decided by a majority vote of the members except the member who is being challenged.

e. The chairperson shall call at least one regular meeting of the board each month.

f. No meeting of the board shall be held without a quorum consisting of (3) three members or associate members authorized to vote. The board shall act by majority vote, calculated on the basis of the number of members present and voting.

g. The board shall adopt rules for transaction of business and the secretary shall keep a record of its resolutions, transactions, correspondence, findings and determinations. All records shall be deemed public and may be inspected at reasonable times.

4. DUTIES & POWERS

a. The board shall prepare or supervise the preparation of a Comprehensive Plan as defined by 30 M.R.S.A. Section 4960-C.

b. The board shall perform such duties and exercise such powers as are provided by Town of Sangerville ordinance and the laws of the State of Maine.

c. The board may obtain goods and services necessary to its proper function within the limits of appropriations made for the purpose.
d. Any additional by-laws and policies deemed necessary for the proper function of the Board may be recommended by the Board and final approval of these by-laws and policies rest with a majority vote of the selectmen after a public hearing.

This ordinance was certified by us to the Town Clerk on September 21, 1995.

Selectmen of the Town Of Sangerville:

Barry Carleton (1st)

Bradley Nuite (2nd)

Lance Burgess (3rd)

"Attest: A true copy of an ordinance entitled "Town of Sangerville Planning Board Ordinance" as certified to me by the municipal offices of Sangerville on the 21/5/95 day of September, 1995.

Signature Alice Moulton
Town Clerk of Sangerville